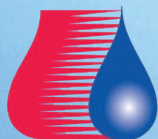




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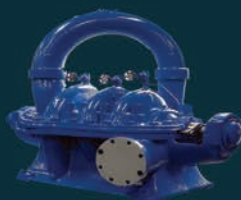




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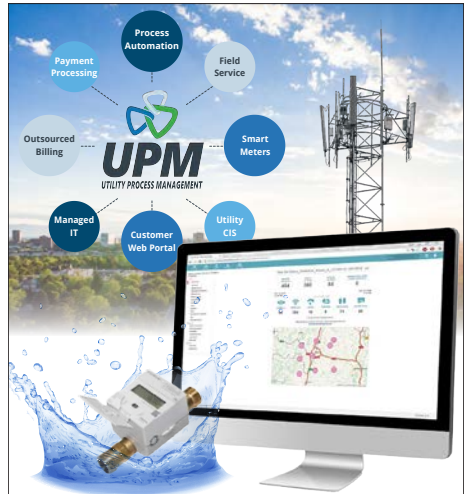
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Dear Members,

As we continue into the new year, our collective focus is on continuing to enhance member services and be a valuable resource to you throughout the year. The Alliance stands ready to support you in overcoming any and all challenges that you may face. Your membership with us grants you access to unmatched technical assistance, equipping you with the tools for effectiveness in delivering safe and clean water. Our extensive training program provides the knowledge essential for executing your responsibilities, whether it be our one-day training sessions, our contractual training services, our conferences and expos, or our nationally recognized Apprenticeship Program, which is here to assist our utilities in training the next generation of water and wastewater professionals.

This *Resource Directory* at your disposal offers the necessary tools for delivering the highest level of service to your customers. Utilize this directory to connect with neighboring systems, foster relationships, share problem-solving strategies and exchange resources. Utilize it for contacting legislators, particularly when your utility is faced with unique challenges or needs, as well as for all of your utility equipment, contractor, accounting and engineering needs. Show your support to our Associate Members, who contribute significantly to the Alliance, and provide them with opportunities to serve your utility with their wide array of exceptional products and services. Additionally, use the directory to contact agencies within the water and wastewater industry, with the provided contact information for USDA Rural Development, EPA, IDEM and NRW. Above all, use this directory to get in touch with us. We have some of the most dedicated, hospitable and resourceful staff in the industry — our experienced Circuit Riders, Trainers and Technicians are here and ready to assist you with your labs, troubleshooting, leak locating, Source Water protection plans and so much more. We aim to be your primary resource for effective and efficient operations. Count on us — we are here to serve you.

Best Regards,



Kristin Bean
Executive Director

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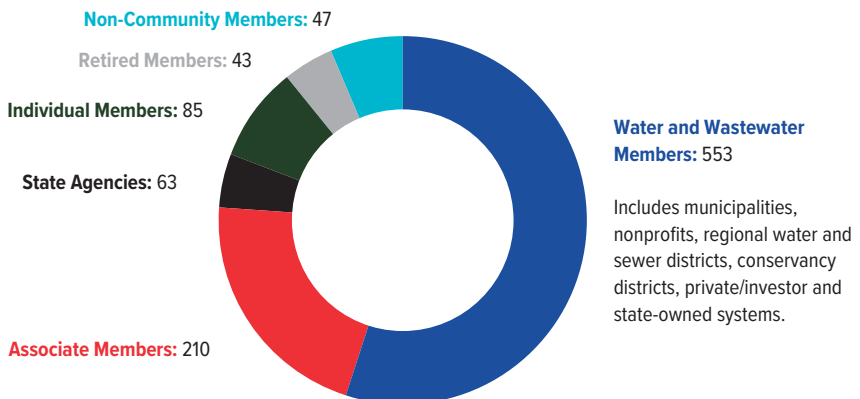
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MEMBERSHIP & ACTIVITIES

The Alliance serves 1,001 members in six categories:



Population Represented (est.): 1,609,826

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- Free technical assistance
- Semiannual Magazine: *Hoosier Pipeline*
- Annual Training Calendar
- Annual *Resource Directory*
- Website: www.inh2o.org
- Scholarships
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- Affinity programs
- Nationally Recognized Apprenticeship Program

ADVOCACY SUPPORT

Indiana General Assembly

Monitors the Indiana General Assembly and advises lawmakers on water and wastewater related legislation.

State and Federal Agencies

Works closely with state and federal agencies (IDEM, Rural Utility Services, EPA, etc.) to secure funding and determine potential impact of proposed regulations on water and wastewater systems.

U.S. Congress

Participates annually in the NRW Water Rally in Washington, D.C., to share rural Indiana's concerns regarding regulations and funding needs.

ON-SITE TECHNICAL ASSISTANCE

The Alliance makes around 2,000 on-site technical visits every year. The Alliance field staff provides on-site technical assistance in the following problem areas:

- Vulnerability Assessments/Emergency Response Plans
- Hydrant flow testing
- Wellhead protection
- Lab procedures
- Public relations
- Record keeping
- Consumer Confidence Reports
- Sludge processing
- Operation/maintenance of water and wastewater systems

Energy Efficiency Circuit Rider conducts on-site energy assessments for rural and small community water and wastewater utility systems and makes recommendations to

those systems on how to retrofit the equipment and operate the system in the most energy efficient manner.

Water Circuit Riders provide hands-on assistance in all areas of water system operation, including:

- Line location
- Treatment
- Wells
- Pumps
- Leak detection
- Management
- Valves
- Motors
- Board training

Water Technicians provide hands-on assistance in all areas of wastewater treatment, including:

- Collections
- Dispersal
- Treatment
- Testing

Training Specialists provide the same assistance as Circuit Riders and conduct training workshops that are approved by IDEM for continuing education hours (CEUs).

Wastewater Training Specialists provide the same assistance as Wastewater Technicians and conduct training workshops that are approved by IDEM for continuing education hours (CEUs).

Source Water Specialist This grant is intended to help reduce or eliminate the potential threat to drinking water supplies within source water protection areas either through federal, state or local regulatory or statutory controls, or by using non-regulatory measures centered around an involved public. Below are just a few ways the Alliance can assist your community in developing a Source Water Protection Plan:

- Identify areas to implement plan
- Organize multi-jurisdictional source water protection teams
- Identify best management practice
- Identify and map potential contaminant sources
- Provide on-site technical assistance

Lead Service Line Specialist Through grant funding by the IFA, AIRW is offering LITAP, the Lead Inventory Technical Assistance Program. Through this program, assistance with LSLI, community outreach, Lead and Copper regulatory assistance, training sessions and service line validation assistance are provided.

TRAINING/ CONTINUING EDUCATION

The Alliance conducts training sessions throughout the state. Sessions are open to all operators, clerks, mayors, council/board members, office personnel, agency staff, etc. The Alliance offers numerous water and wastewater classes every year. The Alliance provides training on the following water and wastewater topics (just to list a few):

Water

- Vulnerability assessments/emergency response plans
- Regulatory updates affecting utilities
- Consumer Confidence Report (CCR)
- Well maintenance
- Meter installation
- Tank maintenance
- Specifications in bidding, quotes and easement
- Pump and motor operation and maintenance
- Confined space entry, excavation, electrical and chlorine safety
- Iron/manganese control
- Lab procedures
- Filters

Wastewater

- Regulatory compliance
- Land application of biosolids
- Wastewater microbiology
- Lagoon troubleshooting
- Wastewater disinfection
- Lab procedures
- Plant rehabilitation
- Activated sludge processing
- Confined space entry
- Excavation and electrical safety
- Wastewater review course
- Collection system maintenance

Online Courses

- Advanced Math
- Applied Confined Space Safety
- Basic Board and Council Training
- Basic Environmental Chemistry
- Basic Wastewater
- Basic Water Works Operations
- Chemical Feed Systems & Pump Calibrations
- Chlorinator System & Chemical Handling
- Clerk's Training: The Basics
- Corrosion Control Treatment Optimization
- Customer Service Inspection & Cross Connection Control
- Disinfection By-Products
- Dissolved Air Flotation

- Drinking Water Filtration, A-Z
- Maintaining Water Quality in Distribution Systems
- Math Basics
- Math Review
- Membrane Treatment of Wastewater
- Operator Handbook
- Practical Personnel Management (Water Board Bible)
- Primary Sludge Fermentation
- Pump & Motor Maintenance
- Small Water Systems
- Surface Water Production 1
- Surface Water Production 2
- Surface Water Treatment
- Understanding the Stage 2 Disinfection By-Product Rule For Small and Medium Systems and Non-Transient, Non-Community Systems
- Using Clarifiers
- Valve and Hydrant Maintenance
- Wastewater Collection
- Wastewater Disinfection
- Wastewater: Preliminary Treatment
- Wastewater Treatment
- Water Disinfection
- Water Transmission and Distribution
- Water Utility Safety

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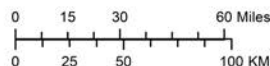
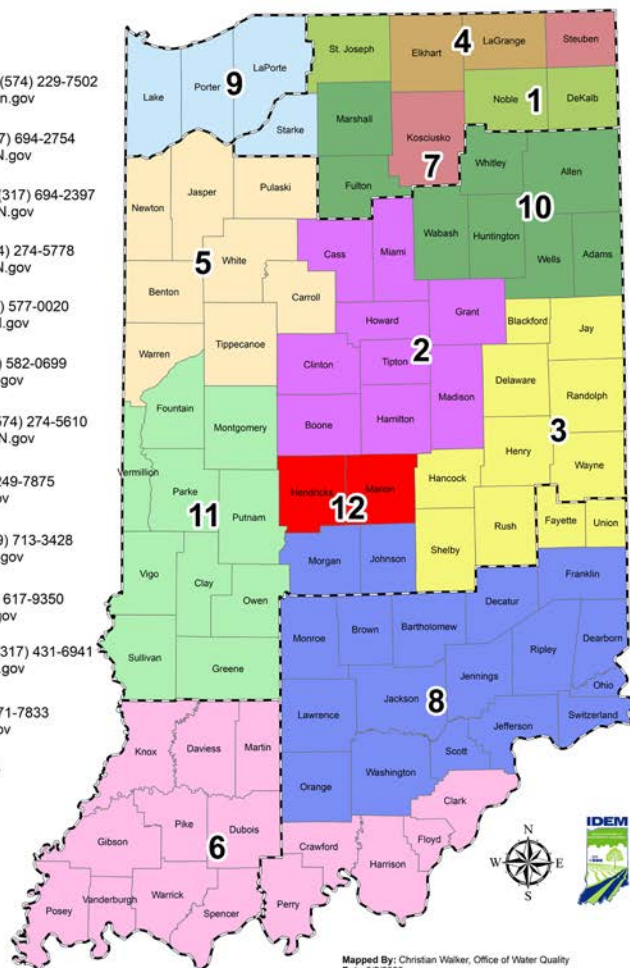
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Mapped By: Christian Walker, Office of Water Quality
Date: 6/2/2023

This map is intended to serve as an aid in graphic representation only. This information is not warranted for accuracy or other purposes.

Sources:

Non Orthophotography:

Data - Obtained from the State of Indiana Geographical

Information Office Library

Orthophotography - Obtained from Indiana Map Framework Data

(www.indianamap.org)

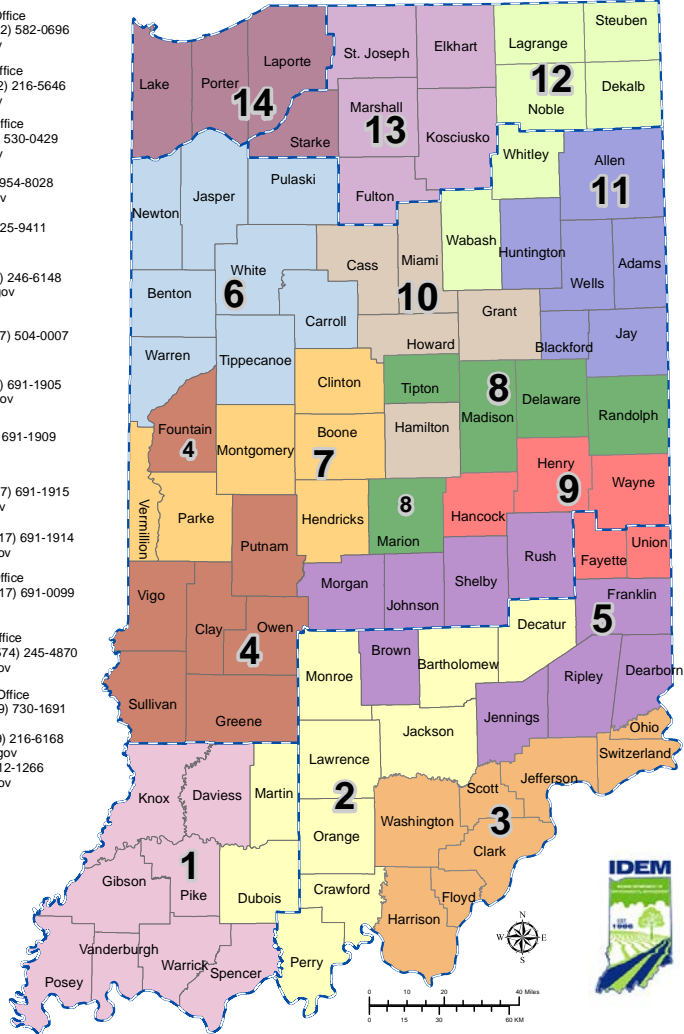
Map Projection: UTM Zone 16 N Map Datum: NAD83

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Office of Water Quality - Compliance Section

WATER

Certified Operator Grades, Water Distribution System and Water Treatment Plant	Continuing Education Credits Required
Grade O.I.T.	Contact hours shall match those required for the classification where operator is in training
Grade DSS	10 contact hours
Grade DSM (was DS)	15 contact hours
Grade DSL	15 contact hours
Grade WT 1	10 contact hours
Grade WT 2 (was CT)	15 contact hours
Grade WT 3 (was PF)	25 contact hours
Grade WT 4 (was GF)	30 contact hours
Grade WT 5 (was AT)	30 contact hours
Grade WT 6 (was SP)	30 contact hours

- **Indiana water operator's certification must be renewed every three years.**
- **70 percent of your contact hours must be "technical" in nature.**

WASTEWATER

Wastewater Treatment Plant Operators	Continuing Education Credits Required
Class A	15 contact hours
Class B	15 contact hours
Class I and II	15 contact hours
Class C	30 contact hours
Class D	30 contact hours
Class III and IV	30 contact hours
Class O.T.	8 contact hours
Class A-SO or I-SP	8 contact hours

- **Effective July 1, 2018 wastewater operator's certification must be renewed every three years.**
- **70 percent of your contact hours must be "technical" in nature.**

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ARTICLE I

NAME & GENERAL PURPOSES

The organization shall be named the Alliance of Indiana Rural Water, Inc. (a.k.a. "Alliance") and incorporated as a non-profit trade association under the laws of the State of Indiana and Section 501(c)(6) of the Internal Revenue Code. The Alliance's general purposes are as follows:

- (a) To engage in the collection and dissemination of information and data with respect to water and wastewater systems located within the state of Indiana or having an effect on systems within the state.
- (b) To promote and advocate on behalf of water and wastewater systems within the state of Indiana and provide technical assistance and training to such systems so that the State and the quality of life of its citizens may be enhanced through the improved development and operations of said systems.
- (c) To generally do all things incidental to carrying out the objectives and purposes of the corporation and to have and exercise all powers necessary to carry out and affect the same. Without, in any way, limiting the powers and purposes hereinbefore set forth, the corporation shall have authority to engage in any lawful act or activity for which it may be organized under Indiana law. In no event shall such authority conflict with or prevent this corporation from qualifying for tax exempt status pursuant to Section 501 (c)(6) of the Internal Revenue Code, or corresponding section of any future Federal Tax Code.

ARTICLE II

OFFICE LOCATION & FISCAL YEAR

Section 1.

The location of the Alliance's principal office shall be determined by the Board of Directors.

Section 2.

The Alliance's fiscal year shall be the calendar year.

ARTICLE III

MEMBERSHIP

Section 1.

The Alliance shall have these categories of members:

- (a) Small Utility Members: Any water or wastewater system that is organized as a regional district, not-for-profit, conservancy district, municipality or is privately owned and serves a population of fewer than three-hundred (300) people.
- (b) Large Utility Members: Any water or wastewater system that is organized as a regional district, not-for-profit, conservancy district, municipality or is privately owned and serves a population of three-hundred and one (301) people and above.

- (c) Associate Members: Any individual or organization committed to the purpose of the Alliance and desiring to assist in the work of the Alliance. Associate members may not vote, hold office, be eligible for membership in another category or be affiliated with an entity eligible for membership in another category.
- (d) Individual Members: Any person, employed by an entity described in subsection (a) above, who desires to be added to the mail list of the Alliance for advanced notification of water and/ or wastewater training sessions, or any individual not currently employed by an entity in subsection (a) above, who wishes to maintain their Continuing Education Units for possible future employment by an entity in subsection (a) above. Individual members may not vote or hold office.
- (e) Non-Community Members: A public water system that pipes water for human consumption to at least 15 service connections used by individuals, other than year-round residents, for at least 60 days a year, or serves 25 or more people at least 60 days a year (e.g., schools, factories, rest stops, etc.). Non-community members may not vote hold office, be eligible for membership in another category or be affiliated with an entity eligible for membership in another category.
- (f) Large Investor Owned System: All water/wastewater entities that own more than one utility system.
- (g) Special Member: Any organization committed to the purpose of the Alliance and desiring to assist in the work of the Alliance, with their main source of revenue coming from either the State or Federal Government, including but not limited to: IDEM, RCAP, State DNR facilities, etc.
- (h) Retired Members: Any person retired from a water or wastewater system described in sections (a) or (b) above who wants to continue their education.
- (i) Any other categories as determined by the Board of Directors.

Section 2. Eligibility & Application

Membership in the Alliance is granted upon the completion and submission of an official "Membership Application," proper payment of the membership fee, hereinafter provided, and upon approval of the Board of Directors.

Section 3. Membership Fees

Annual membership fees shall be determined by the Board of Directors. Failure to pay membership or any other fees shall designate a member as not being in good standing and eligible for expulsion by the Board of Directors.

Section 4. Liability Of Members

The property of the members of the Alliance shall be exempt from the execution for the debts of the Alliance.

ARTICLE IV

MEMBERSHIP MEETINGS

Section 1. Annual Meetings

The Annual Meeting of the members of the Alliance shall be held each year at which time and place in Indiana as shall be designated by the Board of Directors.

Section 2. Special Meetings

Special Meetings may be called by the President of the Alliance (or three members of the Board of Directors). The purpose of such Special Meeting shall be stated in the notice required for such meetings.

Section 3. Notice of Meetings

Notice of Annual or Special meetings shall be sent to each member entitled to vote at such meetings at least ten (10) days prior to the date of the meeting. Members entitled to such notice shall be those eligible and in good standing on the date of sending said notice.

Section 4. Quorum

At any Annual or Special Meeting, the voting members present shall constitute a quorum for the transaction of any business.

Section 5. Voting

Each Large/Small Utility member shall be entitled to one (1) voting delegate, in person, on each matter submitted to the delegates at each Annual or Special meeting. Only one (1) vote per person. No employee of the Alliance may vote for a member system. All matters presented to such Annual or Special meetings shall be decided by a majority vote thereat. There shall be no voting by proxy.

Section 6. Delegate Qualifications

Each Large/Small Utility member in good standing at the time of the Annual or Special membership meeting shall select a delegate and an alternate to represent said member, and shall return to the Alliance office signed authorization (prior to stated deadline) for said delegate and/or alternate. Each delegate/alternate shall be an active user or employee of the system he/she represents.

ARTICLE V

BOARD OF DIRECTORS

Section 1. General Powers

The affairs of the Alliance shall be managed by a Board of Directors which shall employ staff as necessary. No current employee, or former employee having been employed by the Alliance within the last three (3) years, shall serve on the Board of Directors.

Section 2. Composition

The Board of Directors of the Alliance shall be composed of nine (9) members with one (1) Director being elected from each of the four (4) state districts, created by dividing the State into quarters consisting of twenty-three (23) counties each, and five (5) Directors at-large. Directors shall serve staggered, three-year terms with three (3) Directors elected at each Annual Meeting. Terms shall be based on calendar years, commencing on January 1 following the election. Only managers, certified operators and/or wastewater operators, or those actively involved with the overall operation and management of the member water and/or wastewater utilities may serve on the Board of Directors. No more than one (1) person from the same active member system may serve on the Board of Directors at the same time.

Section 3. Qualifications

Candidates should be willing to devote a considerable amount of their time to issues affecting the Alliance. The candidate's representative utility must complete the nomination form approved by the Board of Directors stating that they understand the requirements and responsibilities, including time to attend board meetings, training sessions, legislative activities, and other activities that further the Alliance's mission. Candidates must sign the Alliance's "Commitment to Serve" before being placed on the ballot.

Section 4. Directors Duties & Responsibilities

Directors should understand and commit to the following:

- (a) Attend 80% or more of the Board of Directors meetings.
- (b) Attend the Annual Membership meeting.
- (c) Attend at least one Alliance conference each year.
- (d) Attend at least one (1) NRWA Rural Water Rally each three-year term.
- (e) Attend at least one (1) NRWA Annual Conference each three-year term.

Section 5. Election

The Directors of the Alliance shall be elected by a majority vote of the delegates at the Annual Meeting. The nominating committee will present a slate of persons who have met the qualifications stated above and who are seeking a position as a Director of the Alliance prior to the Annual Meeting. Each qualified voting member may submit one (1) qualified name as seeking a position as a Director to the Secretary of the Board, on the form provided by the Alliance, at least thirty days before the Annual Meeting. There will be NO nominations from the floor at the Annual Meeting. In years when more than one At-Large position is open at the same time, the top vote receivers from the At-Large ballots will fill the At-Large positions. All ties will be broken by the President.

Section 6. Removals & Resignations

Any member of the Board of Directors may be removed from his/her position upon charges being filed, in writing, by any member of the Board of Directors, and a subsequent hearing of such charges by the Board of Directors wherein the majority of the Directors concur with the charge. Any member of the Board of Directors shall have the right to resign at any time by submitting his/her written resignation to the President.

Section 7. Vacancies

Any vacancy occurring on the Board of Directors shall be filled by the remaining Directors. The appointed Director's term of office will expire at the same time as the vacating Director's term.

Section 8. Associate Directors

Two (2) Associate Directors shall be elected from the Alliance membership by the Associate Members. Each Associate Director shall serve a three-year term, commencing on January 1 following the election. Associate Directors shall represent the Associate members at the meeting of the Board of Directors, conveying their concerns, views, and ideas for the further enhancement of the Alliance. No Associate Director shall vote or hold office. Any Associate Director vacancy shall be filled by the remaining Associate Director. The appointed Associate Director's term of office will expire at the same time as the vacating Ex-Officio Director's term.

ARTICLE VI**BOARD OF DIRECTORS' MEETINGS****Section 1. Regular Meetings**

All regular meetings of the Board of Directors will be called by appropriate notice at such place and time as the President may determine, provided that all regular meetings are held within the state of Indiana. There will be a minimum of three (3) regular meetings annually.

- (a) Notification of each regular meeting will be sent to each Director no less than seven (7) days prior to the meeting date. The notice of the meeting shall contain the date, time and location of the meeting.

Section 2. Special Meetings

Special meetings of the Board of Directors may be held at any place and time when called by the President or any three (3) or more Directors by appropriate notice.

Section 3. Quorum & Approval Of Motions

At any regular or special meeting of the Board of Directors, five (5) or more directors shall constitute a quorum for the transaction of any business. All motions require the support of a majority of those constituting the quorum to be deemed

as approved. To the extent allowed by the laws of the State of Indiana, votes may be cast in-person or as otherwise allowed by the Board of Directors.

ARTICLE VII**BOARD OF DIRECTORS' COMMITTEES**

Section 1. The Board of Directors may create standing committees.

Section 2. The President of the Board of Directors shall have the power to appoint any special committees.

Section 3. A nominating committee, appointed annually by the President, shall be composed of two (2) Directors whose terms do not expire in the year they are appointed. The nominating committee shall make nominations for vacancies occurring on the Board of Directors.

Section 4. All committees shall report any findings and recommendations to the Board of Directors.

ARTICLE VIII**OFFICERS OF THE BOARD****Section 1. Officers**

There shall be a President, a Vice President, a Secretary, and a Treasurer of the Board of Directors. Any Officer must be a member of the Board of Directors and no Director may hold more than one office concurrently.

Section 2. Election & Removal

The Officers of the Board of Directors shall be elected by the members of the Board of Directors, at an organizational meeting following the Annual Meeting, and may be removed by the Board of Directors.

Section 3. Term of Office

Officers of the Board of Directors shall serve a period of one (1) year, beginning January 1, following their election. No President may serve more than two (2), consecutive, one-year terms. Completing the unfulfilled term of another President in no way prohibits a Director from serving their own two (2), consecutive, one-year terms.

ARTICLE IX**BOARD OF DIRECTORS' DUTIES****Section 1. Board of Directors**

The duties of the Board of Directors are as follows:

- (a) To conduct and supervise the affairs of the Alliance, including the designation of committees to examine specific problems and report their findings to the Board.
- (b) Take charge of the property of the Alliance.
- (c) To supervise the keeping of systematic records of

the Alliance's finances and property, the progress of the plans and programs of the Alliance, and the proceedings of the Alliance.

- (d) To initiate, supervise and approve plans and programs designed to achieve the objectives and purposes of the Alliance.
- (e) To determine policies for the Alliance consistent with the objectives and purposes of the Alliance.
- (f) To provide for the periodic audit of the financial affairs of the Alliance by a certified public accountant.
- (g) To provide for the dissemination of information to the members and to the public generally as may be needed to provide suitable publicity for the work and status of the Alliance.

Section 2. President

The President shall preside over all meetings of the members of the Alliance, and all meetings of the Board of Directors. The President, under the supervision of the Board of Directors, shall have general charge of the business affairs and property of the Alliance, and shall perform such other duties and exercise such other powers as may from time to time be assigned to him/her by the Board of Directors.

Section 3. Vice-President

The Vice-President shall perform the duties of the President when the President is absent, and shall have such duties and exercise such powers as may from time to time be assigned to him/her by the Board of Directors.

Section 4. Secretary

The Secretary shall prepare Minutes for Board of Director, Annual and Special membership meetings, be custodian of the records and supervise the keeping of the roles of the members, and provide said roles for the inspection of any member who may be present at Annual and Special Meetings. In general, perform all duties and have all powers incident to the office of secretary and perform such other duties and have such other powers as from time to time may be assigned by these Bylaws or by the Board of Directors or President.

Section 5. Treasurer

The Treasurer shall have supervision over the funds, securities, receipts and disbursements, cause all monies and other valuable effects of the Alliance to be deposited in its name and to its credit in such depositories as shall be selected by the Board of Directors, cause the funds of the Alliance to be disbursed by checks or drafts upon the authorized depositories of the Alliance, when such disbursements shall have been duly authorized, cause to be taken and preserved proper vouchers for all monies

and disbursements, keep or cause to be kept correct books of accounts of all the business transactions, of the Alliance, render to the President of the Board of Directors, whenever requested, an account of the financial condition of the Alliance, and his/her transactions as treasurer. In general, perform all duties and have all powers incident to the office of Treasurer and perform such other duties and have such other powers as from time to time may be assigned to him/her by these Bylaws or by the Board of Directors or the President.

Section 6. Bonding

The President, Treasurer and any employee so designated by the Board of Directors shall be bonded in such amount as may be determined by the Board of Directors.

ARTICLE X

BOARD OF DIRECTORS' COMPENSATION

Section 1. No Officer or Director of the Alliance shall be entitled to any compensation for, or in consideration, the execution of the duties as Director or Officer; provided, however, that the Board of Directors may provide an allowance for the expenses for the members of the Board and the officers when attending a meeting of the board or when on business of the Alliance, as designated by the President.

ARTICLE XI

POWER TO ACCEPT DONATIONS & GRANTS

Section 1. The Board of Directors shall have the power and authority to accept grants and donations or contracts to provide services to water or wastewater systems, provided, however, that the Board of Directors may reject any donations made upon a condition or restriction, if in the opinion of the Board of Directors, such donation would not be in the best interest of the Alliance.

ARTICLE XII

AMENDMENTS

Section 1. These Bylaws may be amended, repealed or new Bylaws adopted at any Annual or Special Meeting of the Voting members. Any proposed amendment(s) to these Bylaws shall be considered only upon approval of resolution of the Board of Directors.

ARTICLE XIII

DISSOLUTION

Section 1. In the event of dissolution, the assets of the Alliance shall become the property of another non-profit corporation which has the same general purposes and objectives as does the Alliance, as the Board of Directors may select; as long as such nonprofit corporation

qualifies as an exempt organization under Section 501(c) of the Internal Revenue Code or corresponding section of any future Federal Tax Code.

ARTICLE XIV

INDEMNIFICATION

The Alliance shall indemnify any person who was or is a party or threatened to be made a party to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative, including all appeals (other than an action, suit or proceeding by or in the right of the Alliance) by reason of the fact that he/she is or was a director, officer, or employee of the Alliance, against expenses (including reasonable attorney's fees), judgments, decrees, fines, penalties and amounts paid in settlement actually and reasonably incurred by his/her in connection with such action, suit or proceeding, if he/she acted in good faith and in a manner which he/she reasonably believed to be in or not opposed to the best interests of the Alliance and, with respect to any criminal action or proceeding, had no reasonable cause to believe his/her conduct was unlawful. The termination of any action, suit or proceeding by judgment, order, settlement, conviction or upon pleas of nolo contendere or its equivalent, shall not, or itself, create a presumption that the person did not act in good faith and in a matter which he/she reasonably believed to be in or not opposed to the best trustee, officer or employee of the Alliance has been successful, on the merits or otherwise, in defense of any action, suit or proceeding referred to in this Article, or in defense of any claim, issue or matter therein, he/she shall be indemnified against expenses (including attorney's fees) actually and reasonably incurred by him/her in connection therewith. The indemnification referred to in this Article shall be in effect and continue while the person is holding an office or is acting in the official capacity set forth above and shall continue for any such person who has ceased to be a director, trustee, officer or employee and shall inure to the benefit of the heirs,

executors and personal representatives of such person. The Alliance may purchase and maintain insurance on behalf of any person who is or was a director, officer or employee of the Alliance against any liability asserted against him/her and incurred by him/her in such capacity or arising out of his/her status as such, whether or not the Alliance would have power to indemnify him/her against such liability under the provisions of this Article and to the extent not inconsistent with the laws of the State of Indiana. Persons protected by the indemnification provided by this Article shall include any directors, or officer, employee or committee member of the Alliance whether or not he/she or they are salaried.

CERTIFICATE OF ADOPTION

The above and foregoing Bylaws were duly and regularly adopted as the Bylaws of the Alliance on the 19th day of April, 1983; amended on the 27th day of March, 1984; the 28th day of March, 1985; the 22nd day of April, 1986; the 12th day of April, 1988; the 14th day of April, 1992; the 11th day of April, 1995; the 12th day of November, 1996; the 4th day of November, 1998; and the 1st day of October, 2000, the 29th day of October 2002, the 7th day of October 2003, and the 22nd day of March 2005.

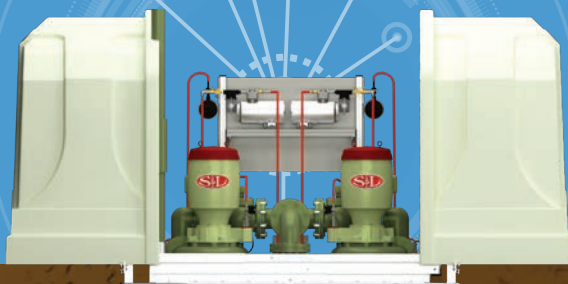
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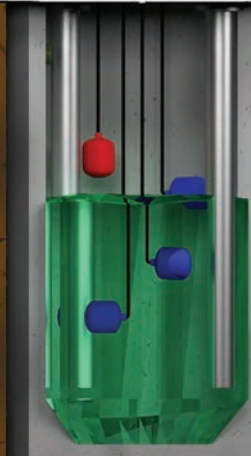


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Boyd Cat
Evapar
Hopf Equipment

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DEHUMIDIFIERS

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120Water

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Shelli Yoder
(317) 232-9847
s40@in.gov

D/40

Michael Young
(317) 232-9400
senatormichaelyoung@iga.in.gov

R/35

Andy Zay
(317) 232-9400
senatorzay@iga.in.gov

R/17

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3	Eddie Melton	D	20	Scott Baldwin	R	37	Rodric Bray	R
4	Rodney Pol	D	21	James Buck	R	38	Jon Ford	R
5	Ed Charbonneau	R	22	Ron Alting	R	39	Eric Bassler	R
6	Rick Niemeyer	R	23	Spencer Deery	R	40	Shelli Yoder	D
7	Brian Buchanan	R	24	John Crane	R	41	Greg Walker	R
8	Mike Bohacek	R	25	Mike Gaskill	D	42	Jean Leising	R
9	Ryan Mishler	R	26	Scott Alexander	R	43	Chip Perfect	R
10	David Niezgodski	D	27	Jeff Raatz	R	44	Eric Koch	R
11	Linda Rogers	R	28	Michael Crider	R	45	Chris Garten	R
12	Blake Doriot	R	29	J.D. Ford	D	46	Andrea Hunley	D
13	Susan Glick	R	30	Fady Qaddoura	R	47	Gary Byrne	R
14	Tyler Johnson	R	31	Kyle Walker	R	48	Mark Messmer	R
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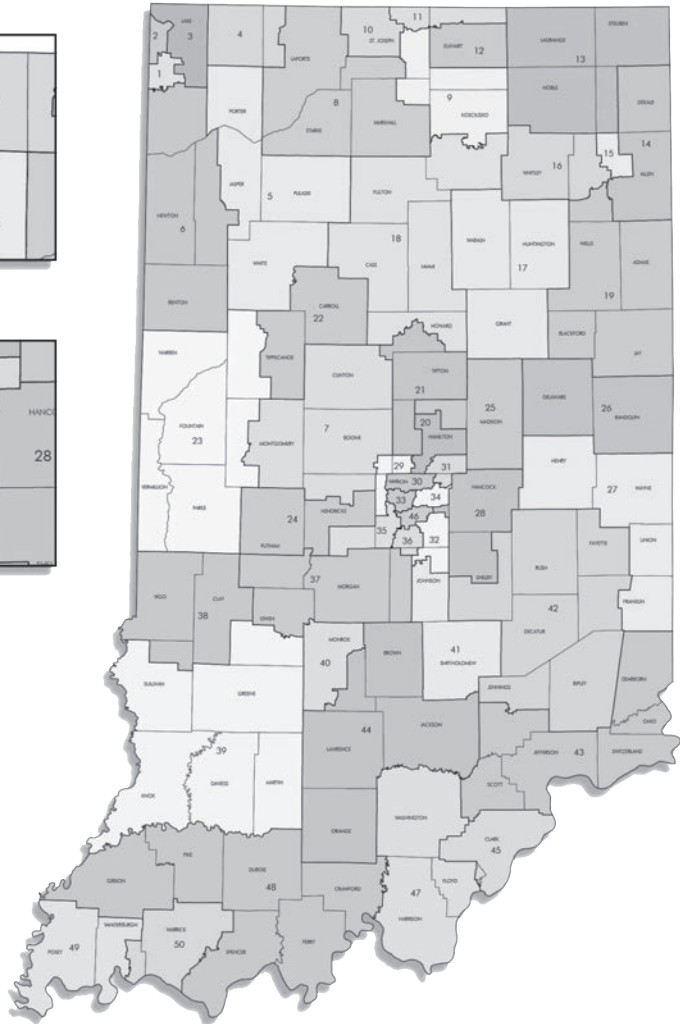
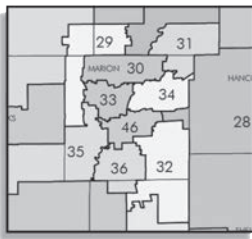
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INDIANA SENATE DISTRICT MAP

Northwest Indiana



Central Indiana



Senate Districts approved by the 122nd Indiana General Assembly — First Regular Session 2023.
State senators shall be elected for the term of four years. One half of the senators shall be elected biennially.

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For a full list of committees and their members, visit www.in.gov/legislative/index.htm.

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Sen. Chip Perfect
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Minority Member:

Sen. Greg Taylor

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Sen. James Buck
Sen. Dan Dernulc
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Sen. Greg Taylor

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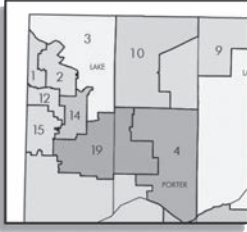
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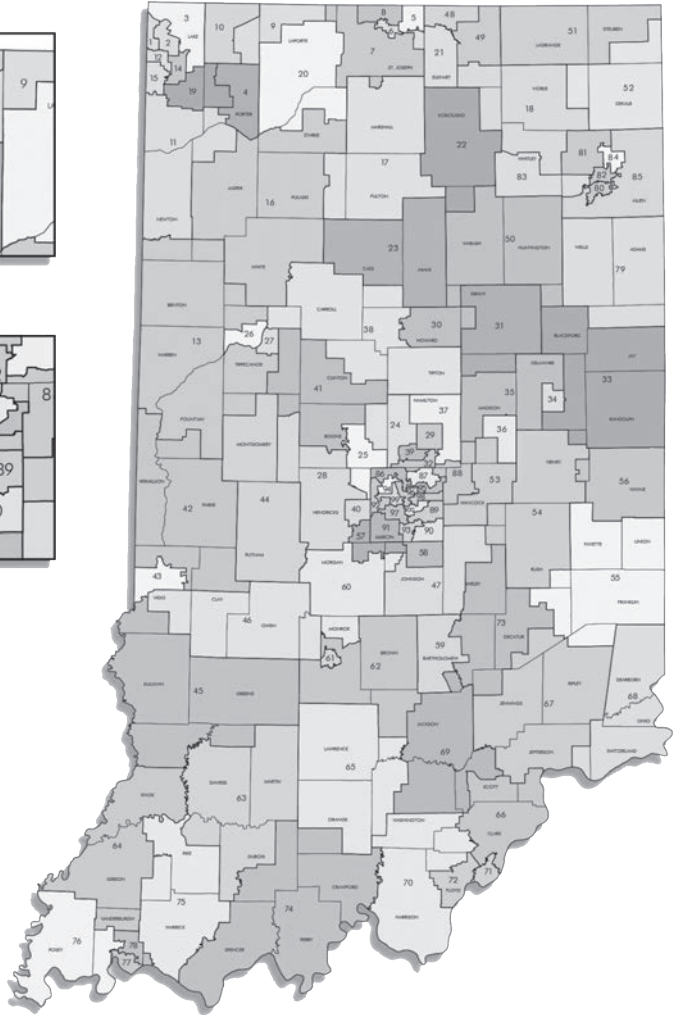
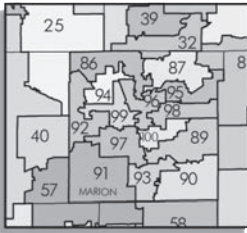
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Dale DeVon	R/5	Charles Moseley	D/10		
Ryan Dvorak	D/8	Sharon Negele	R/13		
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Dave Hall	R/62	Tim O'Brien	R/78		
Karen Engleman	R/70	Julie Olthoff	R/19		
Sue Errington	D/34	Renee Pack	D/92		
Rita Fleming	D/71	Zach Payne	R/66		
Alex Zimmerman	R/67	Tonya Pfaff	D/43		
Philip GiaQuinta	D/80	Matt Pierce	D/61		
Chuck Goodrich	R/29	Gregory Porter	D/96		
Mitch Gore	D/89	J.D. Prescott	R/33		
Kendell Culp	R/16	Jim Pressel	R/20		
Carey Hamilton	D/87	Cherrish Pryor	D/94		
Earl Harris	D/2	Elizabeth Rowray	R/35		
Ragen Hatcher	D/3	Cory Criswell	R/54		
Ryan Hatfield	D/77	Donna Schaibley	R/24		
Robert Heaton	R/46	Robin Shackelford	D/98		
Dave Heine	R/85	Harold Slager	R/15		
Matt Hostettler	R/64	Ben Smaltz	R/52		
Todd Huston	R/37	Vernon Smith	D/14		
Caryolyn B. Jackson	D/1	Kyle Miller	R/18		
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Chris Jeter	R/88	Mike Speedy	R/90		

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Northwest Indiana



Central Indiana



Senate Districts approved by the 122nd Indiana General Assembly — First Regular Session 2023.

State senators shall be elected for the term of four years. One half of the senators shall be elected biennially.

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QUICK REFERENCE



Comprehensive Disinfectants and Disinfection Byproducts Rules (Stage 1 and Stage 2): Quick Reference Guide

Overview of the Rules

Titles*	<ul style="list-style-type: none"> Stage 1 Disinfectants and Disinfection Byproducts Rule (Stage 1 DBPR) 63 FR 69390, December 16, 1998, Vol. 63, No. 241 Stage 2 Disinfectants and Disinfection Byproducts Rule (Stage 2 DBPR) 71 FR 388, January 4, 2006, Vol. 71, No. 2
Purpose	Improve public health protection by reducing exposure to disinfection byproducts. Some disinfectants and disinfection byproducts (DBPs) have been shown to cause cancer and reproductive effects in lab animals and suggested bladder cancer and reproductive effects in humans.
General Description	<p>The DBPRs require public water systems (PWSs) to:</p> <ul style="list-style-type: none"> Comply with established maximum contaminant levels (MCLs) and operational evaluation levels (OELs) for DBPs, and maximum residual disinfection levels (MRDLs) for disinfectant residuals. Conduct an initial evaluation of their distribution system. <p>In addition, PWSs using conventional filtration are required to remove specific percentages of organic material that may react to form DBPs through the implementation of a treatment technique.</p>
Utilities Covered	The DBPRs apply to all sizes of community water systems (CWSs) and nontransient noncommunity water systems (NTNCWSs) that add a disinfectant other than ultraviolet (UV) light or deliver disinfected water, and transient noncommunity water systems (TNCWSs) that add chlorine dioxide.

*This document provides a summary of federal drinking water requirements; to ensure full compliance, please consult the federal regulations at 40 CFR 141 and any approved state requirements.

Overview of Requirements

This table shows how the requirements for the Stage 2 DBPR build on the existing requirements established in the Stage 1 DBPR. For more information on changes in monitoring requirements, see Table 1.

		Stage 1 DBPR	Stage 2 DBPR	For More Info:
Coverage	All CWSs and NTNCWSs that add disinfectant other than UV light and TNCWSs that treat with chlorine dioxide.	✓	✓	
	Consecutive systems that deliver water treated with a disinfectant other than UV light.		✓	
TTHM & HAA5 MCL Compliance	MCL compliance is calculated using the running annual average (RAA) of all samples from all monitoring locations across the system.	✓		See Table 3 and Table 4.
	MCL compliance is calculated using the locational RAA (LRAA) for each monitoring location in the distribution system.		✓	
Regulated Contaminants & Disinfectants	<i>Contaminants</i>			See Table 2.
	Total Trihalomethanes (TTHM)	✓	✓	
	5 Haloacetic Acids (HAA5)	✓	✓	
	Bromate	✓	Regulated under Stage 1 DBPR ¹	
	Chlorite	✓	Regulated under Stage 1 DBPR	
	<i>Disinfectants</i>			
	Chlorine/chloramines	✓	Regulated under Stage 1 DBPR	
	Chlorine dioxide	✓	Regulated under Stage 1 DBPR	
Operational Evaluation	If an operational evaluation level (OEL) is exceeded, systems must evaluate practices and identify DBP mitigation actions.		✓	See Table 5.

1. A new analytical method for bromate was approved with the Stage 2 DBPR.

Table 1. Changes in Monitoring Requirements

		Stage 1 DBPR	Stage 2 DBPR
TTHM/ HAA5 Routine Monitoring	Number of Samples	Based on source water type, population, and number of treatment plants or wells.	Based on source water type and population.
	Sample Locations	At location of maximum residence time. ¹	Based on Initial Distribution System Evaluation (IDSE) requirements. ²
	Compliance Calculation	RAA must not exceed the MCL for TTHM or HAA5.	LRAA must not exceed the MCL for TTHM or HAA5.
Reduced Monitoring	Eligibility	<p>All systems need TTHM RAA ≤ 0.040 mg/L and HAA5 ≤ 0.030 mg/L. Subpart H systems also need source water TOC RAA at location prior to treatment ≤ 4.0 mg/L.^{3,4}</p> <p>The Stage 2 DBPR left eligibility unchanged but specifies that Subpart H systems must take source water TOC samples every 30 days. Subpart H systems on reduced monitoring must take source water TOC samples every 90 days to qualify for reduced monitoring.</p>	
	Bromate ⁵	<p>Source water bromide RAA < 0.05 mg/L.</p> <p>With the Stage 2 DBPR, specified entry point to distribution system bromate RAA ≤ 0.0025 mg/L.</p>	

¹Subpart H systems serving $\geq 10,000$ must have at least 25 percent of samples at the location of maximum residence time; the remaining samples must be representative of average residence time.

²All systems are required to satisfy their IDSE requirement by July 10, 2010.

³Subpart H systems are water systems that use surface water or ground water under the direct influence of surface water (GWUDI).

⁴Ground water systems serving $< 10,000$ must meet these RAA for 2 years; can also qualify for reduced monitoring if the TTHM RAA is ≤ 0.020 mg/L and a HAA5 RAA ≤ 0.015 mg/L for 1 year.

⁵A new analytical method for bromate was established with the Stage 2 DBPR.

Table 2. Regulated Contaminants and Disinfectants

Regulated Contaminants	Stage 1 DBPR		Stage 2 DBPR	
	MCL (mg/L)	MCLG (mg/L)	MCL (mg/L)	MCLG (mg/L)
TTHM	0.080		Unchanged ²	
Chloroform		-		0.07
Bromodichloromethane		Zero		Unchanged ²
Dibromochloromethane		0.06		Unchanged ²
Bromoform		Zero		Unchanged ²
HAA5	0.060		Unchanged ²	
Monochloroacetic acid		-		0.07
Dichloroacetic acid		Zero		Unchanged ²
Trichloroacetic acid		0.3		0.2
Bromoacetic acid		-		-
Dibromoacetic acid		-		-
Bromate (plants that use ozone) ¹	0.010	Zero	Unchanged ²	Unchanged ²
Chlorite (plants that use chlorine dioxide)	1.0	0.8	Unchanged ²	Unchanged ²
Regulated Disinfectants	MRDL ³ (mg/L)	MRDLG ³ (mg/L)	MRDL (mg/L)	MRDLG (mg/L)
Chlorine	4.0 as Cl ₂	4	Unchanged ²	Unchanged ²
Chloramines	4.0 as Cl ₂	4	Unchanged ²	Unchanged ²
Chlorine dioxide	0.8	0.8	Unchanged ²	Unchanged ²

¹A new analytical method for bromate was established with the Stage 2 DBPR.

²Stage 2 DBPR did not revise the MCL or MRDL for this contaminant/disinfectant.

³Stage 1 DBPR included MRDLs and MRDLGs for disinfectants, which are similar to MCLs and MCLGs.

Table 3. Compliance Determination		
	Stage 1 DBPR	Stage 2 DBPR
TTHM/HAA5	RAA	LRAA
Bromate ¹	RAA	Unchanged ²
Chlorite	Daily/follow-up monitoring	Unchanged ²
Chlorine dioxide	Daily/follow-up monitoring	Unchanged ²
Chlorine/chloramines	RAA	Unchanged ²
DBP precursors (TOC sample set)*	Monthly for TOC and alkalinity	Every 30 days for TOC and alkalinity
¹ A new analytical method for bromate was established with the Stage 2 DBPR.		
² Stage 2 DBPR did not change the compliance requirements for this contaminant/disinfectant.		
*TOC sample set is comprised of source water alkalinity, source water TOC, and treated TOC.		

Table 4. Compliance with MCLs and MRDLs (Routine Monitoring)						
Contaminant/ Disinfectant	Coverage		Stage 1 DBPR		Stage 2 DBPR	
	Source Water	Population	Monitoring Frequency	Total Distribution System Monitoring Locations	Monitoring Frequency ¹	Total Distribution System Monitoring Locations
TTHM/HAA5	Subpart H	< 500	Per year ²	1 per treatment plant	Per year ²	2
		500 - 3,300	Per quarter	1 per treatment plant	Per quarter	2
		3,301 - 9,999		4 per treatment plant		4
		10,000 - 49,000				8
		50,000 - 249,999				12
		250,000 - 999,999				16
		1,000,000 - 4,999,999				20
		≥ 5,000,000				
	Ground water	< 500	Per year ²	1 per treatment plant	Per year ²	2
		500 - 9,999	Per quarter		Per quarter	4
		10,000 - 99,999				6
		100,000 - 499,999				8
		≥ 500,000				
Bromate ³	Systems that use ozone as a disinfectant		Monthly	1 at entry point to distribution system	Unchanged ⁴	
Chlorite	Systems that use chlorine dioxide as a disinfectant		Daily (at entrance to distribution system); monthly (in distribution system)	1 at entry point to distribution system; 3 in distribution system	Unchanged ⁴	
Chlorine dioxide	Systems that use chlorine dioxide as a disinfectant		Daily	1 at entry point to distribution system	Unchanged ⁴	
Chlorine/ Chloramines	All systems		Same location and frequency as Total Coliform Rule (TCR) sampling		Unchanged ⁴	
DBP precursors (TOC sample set)*	Systems that use conventional filtration		Monthly	1 per source water source	Unchanged ⁴	
¹ All systems must monitor during the month of highest DBP concentrations. Systems on quarterly monitoring, except Subpart H systems serving 500 - 3,300, must take dual sample sets every 90 days at each monitoring location. Systems on annual monitoring and Subpart H systems serving 500 - 3,300 are required to take individual TTHM and HAA5 samples (instead of a dual sample set) at the locations with the highest TTHM and HAA5 concentrations, respectively. If monitoring annually, only one location with a dual sample set per monitoring period is needed if the highest TTHM and HAA5 concentrations occur at the same location and in the same month.						
² Ground water systems serving < 10,000 and Subpart H systems serving < 500 must increase monitoring to quarterly if an MCL is exceeded.						
³ A new analytical method for bromate was established with the Stage 2 DBPR.						
⁴ Stage 2 DBPR did not revise the monitoring frequency or location requirements for this contaminant/disinfectant.						



For additional information on the DBPRs:

Call the Safe Drinking Water Hotline at 1-800-426-4791; visit the EPA web site at <http://water.epa.gov/drink>; or contact your state drinking water representative.

Table 5. Operational Evaluation Levels (OELs)

Applies to:	All systems subject to Stage 2 DBPR monitoring requirements that conduct compliance monitoring and collect samples quarterly.
Purpose of establishing OELs:	To reduce peaks in DBP levels and exposure to high DBP levels.
OEL calculations:	<ul style="list-style-type: none"> ▶ Calculated for both TTHMs and HAA5s at each monitoring location using Stage 2 DBPR compliance monitoring results. ▶ OEL is determined by the sum of the two previous quarter's TTHM or HAA5 result plus twice the current quarter's TTHM or HAA5 result at that location, divided by four. ▶ $OEL = (Q1 + Q2 + 2Q3) / 4$
OELs are exceeded:	During any quarter in which the OEL is greater than the TTHM or HAA5 MCL.
If an OEL is exceeded, a system must:	<ul style="list-style-type: none"> ▶ Conduct an operational evaluation. ▶ Submit a written report of the evaluation to the state no later than 90 days after being notified of the analytical results that caused the exceedance(s). ▶ Keep a copy of the operational evaluation report and make it publicly available upon request.
The operational evaluation must include:	<ul style="list-style-type: none"> ▶ An examination of the treatment and distribution systems' operational practices that may contribute to TTHM and HAA5 formation. ▶ Steps to minimize future exceedances.
OEL requirements take effect:	When the system begins compliance monitoring for the Stage 2 DBPR.

Table 6. Standard Monitoring Compliance Dates

If You are a System Serving:	Schedule ¹	Begin LRAA TTHM & HAA5 Monitoring By:
At least 100,000 people or part of a combined distribution system (CDS) serving at least 100,000 people.	1	April 1, 2012
50,000 to 99,999 people or part of a CDS serving 50,000 to 99,999 people.	2	October 1, 2012
10,000 to 49,999 people or part of a CDS serving 10,000 to 49,999 people.	3	October 1, 2013
Less than 10,000 people or part of a CDS serving less than 10,000 people.	4	October 1, 2013 ²
¹ Your schedule is determined by the largest system in your CDS.		
² Systems not conducting <i>Cryptosporidium</i> monitoring under Long Term 2 Enhanced Surface Water Treatment Rule (LT2ESWTR) must begin LRAA TTHM/HAA5 monitoring by this date. Systems conducting <i>Cryptosporidium</i> monitoring under LT2ESWTR must begin LRAA TTHM/HAA5 monitoring by October 1, 2014.		

Table 7. TOC Removal

Subpart H systems that use conventional filtration treatment are required to remove specific percentages of organic materials, measured as total organic carbon (TOC), that may react with disinfectants to form DBPs. Removal must be achieved through a treatment technique (enhanced coagulation or enhanced softening) unless a system meets alternative criteria. Systems practicing softening must meet TOC removal requirements for source water alkalinity greater than 120 mg/L CaCO₃.

Source Water TOC (mg/L)	Source Water Alkalinity, mg/L as CaCO ₃		
	0 - 60	> 60 to 120	> 120
> 2.0 to 4.0	35.0%	25.0%	15.0%
> 4.0 to 8.0	45.0%	35.0%	25.0%
> 8.0	50.0%	40.0%	30.0%

Ground Water Rule: A Quick Reference Guide

Overview of the Rule

Title	Ground Water Rule (GWR) 71 FR 65574, November 8, 2006, Vol. 71, No. 216 Correction 71 FR 67427, November 21, 2006, Vol. 71, No. 224
Purpose	Reduce the risk of illness caused by microbial contamination in public ground water systems (GWSs).
General Description	The GWR establishes a risk-targeted approach to identify GWSs susceptible to fecal contamination and requires corrective action to correct significant deficiencies and source water fecal contamination in all public GWSs.
Utilities Covered	The GWR applies to all public water systems (PWSs) that use ground water, including consecutive systems, except that it does not apply to PWSs that combine all of their ground water with surface water or with ground water under the direct influence of surface water prior to treatment.

Public Health Benefits

Implementation of the GWR will result in ...	<ul style="list-style-type: none"> Targeted protection for over 70 million people served by ground water sources that are either not disinfected or receive less than 4-log treatment. Avoidance of 42,000 viral illnesses and 1 related death annually.
Estimated impacts of the GWR include ...	<ul style="list-style-type: none"> The annualized present value of the GWR is \$19.7 million, with a 90-percent confidence interval of \$6.5 to \$45.4 million. Mean annual cost per household is estimated to be less than \$1.00 for approximately 96 percent of affected households.

Critical Deadlines and Requirements

For Drinking Water Systems

November 30, 2009	New ground water sources put in place after this date must meet triggered source water monitoring requirements or conduct compliance monitoring.
December 1, 2009	By this date, GWSs conducting compliance monitoring because they provide at least 4-log virus inactivation, removal, or a state-approved combination of these technologies before or at the first customer, must have notified the state and must begin compliance monitoring. The written notification to the state must include engineering, operational, and other information the state requests.
December 1, 2009	GWSs must conduct triggered source water monitoring if the GWS does not provide at least 4-log virus inactivation, removal, or a state-approved combination of these technologies before or at the first customer and the GWS is notified that a sample collected for the Total Coliform Rule (TCR) is total coliform-positive.
December 1, 2009	GWSs for which the state has identified a significant deficiency and GWSs at which at least one of the five additional ground water source samples (or at state discretion, after the initial source sample or an assessment source sample) has tested positive for fecal contamination must comply with the treatment technique requirements.

For States

August 8, 2008	States are encouraged to submit final primacy applications or extension requests to EPA.
November 8, 2008	Final primacy revision applications for GWR must be submitted to the EPA regional administrator, unless state is granted an extension.
August 8, 2010	States with approved extension agreements are encouraged to submit final primacy applications to EPA.
November 8, 2010	Final primacy applications must be submitted to the EPA regional administrator for states with a full 2 year extension.
December 31, 2012	States must complete initial sanitary survey cycle for all community GWSs except those that meet performance criteria.
December 31, 2014	States must complete initial sanitary survey cycle for all noncommunity GWSs and all community GWSs that meet performance criteria.

Analytical Methods for Source Water Monitoring

Fecal Indicator	Methodology	Method Citation*
<i>E. coli</i>	Colilert Colisure Membrane Filter Method with MI Agar m-ColiBlue24 Test E*Colite Test EC-MUG NA-MUG	9223 B 9223 B EPA Method 1604. 9221 F 9222 G.
Enterococci	Multiple-Tube Technique Membrane Filter Technique Membrane Filter Technique Enterolert	9230 B. 9230 C. EPA Method 1600.
Coliphage	Two-Step Enrichment Presence-Absence Procedure Single Agar Layer Procedure	EPA Method 1601. EPA Method 1602.

*Footnotes regarding methods can be found in 40 CFR 141.402



For additional information
on the GWR

Call the Safe Drinking
Water Hotline at
1-800-426-4791; visit the
EPA web site at [www.
epa.gov/safewater/
disinfection/gwr](http://www.epa.gov/safewater/disinfection/gwr); or contact
your state drinking water
representative.

Major Provisions	
Compliance Monitoring	
Treatment Technique Compliance Monitoring	<ul style="list-style-type: none"> ▶ In order not to be subject to triggered source water monitoring, a GWS can notify the state that it provides at least 4-log treatment of viruses using virus inactivation, removal, or a state-approved combination of 4-log virus inactivation and removal before or at the first customer. The GWS must then begin compliance monitoring designed to show the effectiveness of their treatment processes. ▶ GWSs that use chemical disinfection and serve more than 3,300 people must continuously monitor their disinfectant concentration. GWSs must maintain the minimum disinfectant residual concentration determined by the state. ▶ GWSs that use chemical disinfection and serve 3,300 people or fewer must take daily grab samples or meet the continuous monitoring requirements described above for GWSs serving more than 3,300 people. ▶ GWSs using membrane filtration for 4-log treatment of viruses must monitor the membrane filtration process according to state-specified monitoring requirements. ▶ GWSs may use alternative treatment technologies (e.g., ultraviolet radiation [UV]) approved by the state. GWSs must monitor the alternative treatment according to state-specified monitoring requirements, and must operate the alternative treatment according to compliance requirements established by the state.
Source Water Monitoring	
Triggered Source Water Monitoring	<ul style="list-style-type: none"> ▶ GWSs that do not conduct compliance monitoring and are notified of a total coliform-positive routine sample collected in compliance with the TCR (40 CFR 141.21) must conduct triggered source water monitoring. ▶ GWSs must collect at least one ground water source sample from each source in use at the time the total coliform-positive sample was collected. The triggered source water sample must be analyzed for the presence of a fecal indicator as specified in the rule. ▶ If the triggered source water sample is fecal indicator-positive, the GWS must either take corrective action, as directed by the state, or if corrective action is not required by the state and the sample is not invalidated by the state, the GWS must conduct additional source water sampling. ▶ States may waive the triggered source water monitoring requirement if the state determines and documents, in writing, that the total coliform-positive routine sample is the result of a documented distribution system deficiency. ▶ States may develop criteria for distribution system conditions that cause total coliform positive samples. A GWS can document to the state that it met the state criteria within 30 days of the total coliform-positive sample and be exempt from collecting triggered source water sample(s). ▶ States may invalidate a fecal indicator-positive ground water source sample under specific conditions. If a fecal indicator-positive source sample is invalidated, the GWS must collect another source water sample within 24 hours of being notified by the state of its invalidation decision.
Additional Source Water Sampling	<ul style="list-style-type: none"> ▶ If the state does not require corrective action in response to a fecal indicator-positive triggered source water sample, the GWS must collect five additional source water samples (from the same source) within 24 hours of being notified of the fecal indicator-positive sample.
Assessment Source Water Monitoring	<ul style="list-style-type: none"> ▶ States have the opportunity to target higher risk GWSs for additional testing. States independently can determine on a case by case basis whether monitoring is necessary and when corrective action needs to be taken.
Treatment Technique Requirements	
GWSs with Significant Deficiencies or Source Water Fecal Contamination	<ul style="list-style-type: none"> ▶ GWSs must take corrective action if a significant deficiency is identified, or if the initial source sample or a GWR assessment monitoring source sample (if required by the state) or one of the five additional ground water source samples tests positive for fecal contamination. The GWS must implement at least one of the following corrective actions: <ul style="list-style-type: none"> ▶ Correct all significant deficiencies. ▶ Provide an alternate source of water. ▶ Eliminate the source of contamination. ▶ Provide treatment that reliably achieves at least 4-log treatment of viruses (using inactivation, removal, or a state-approved combination of 4-log virus inactivation and removal) before or at the first customer for the ground water source.
New Sources	
New Ground Water Sources	<ul style="list-style-type: none"> ▶ New sources which come on line after November 30, 2009 are required either to conduct triggered source water monitoring as required by the GWR, or provide at least 4-log inactivation, removal or a state-approved combination of these technologies and conduct compliance monitoring within 30 days of the source being put in service.
Sanitary Surveys	
All Ground Water Systems	<ul style="list-style-type: none"> ▶ States are required to conduct sanitary surveys of all GWSs in order to identify significant deficiencies, including deficiencies which may make a system susceptible to microbial contamination. ▶ Following the initial sanitary survey, states must conduct sanitary surveys every 3 years for most CWSs and every 5 years for NCWSs and CWSs that provide at least 4-log treatment of viruses or have outstanding performance records, as determined by the state.

Lead and Copper Rule: A Quick Reference Guide

Overview of the Rule

Title ¹	Lead and Copper Rule (LCR) ² , 56 FR 26460 - 26564, June 7, 1991
Purpose	Protect public health by minimizing lead (Pb) and copper (Cu) levels in drinking water, primarily by reducing water corrosivity. Pb and Cu enter drinking water mainly from corrosion of Pb and Cu containing plumbing materials.
General Description	Establishes action level (AL) of 0.015 mg/L for Pb and 1.3 mg/L for Cu based on 90 th percentile level of tap water samples. An AL exceedance is not a violation but can trigger other requirements that include water quality parameter (WQP) monitoring, corrosion control treatment (CCT), source water monitoring/treatment, public education, and lead service line replacement (LSLR).
Utilities Covered	All community water systems (CWSs) and non-transient non-community water systems (NTNCWSs) are subject to the LCR requirements.

Public Health Benefits

Implementation of the LCR has resulted in	<ul style="list-style-type: none"> Reduction in risk of exposure to Pb that can cause damage to brain, red blood cells, and kidneys, especially for young children and pregnant women. Reduction in risk of exposure to Cu that can cause stomach and intestinal distress, liver or kidney damage, and complications of Wilson's disease in genetically predisposed people.
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Major Monitoring Provisions

Lead and Copper Tap

Applicability	All CWSs and NTNCWSs.
Standard	<ul style="list-style-type: none"> CWSs and NTNCWSs must collect first-draw samples at taps in homes/buildings that are at high risk of Pb/Cu contamination as identified in 40 CFR 141.86(a). Number of samples is based on system size (see Table 1). Systems must conduct monitoring every 6 months unless they qualify for reduced monitoring.
Reduced	See Table 1 for sample number and Table 2 for criteria.

Water Quality Parameter (WQP)

Applicability	<ul style="list-style-type: none"> Systems serving > 50,000 people. Systems serving ≤ 50,000 during monitoring periods in which either AL is exceeded.
Standard	<ul style="list-style-type: none"> WQP samples at taps are collected every 6 months. WQPs at entry points to distribution system (EPTDS) are collected every 6 months prior to CCT installation, then every 2 weeks.
Reduced	See Table 1 for sample number and page 2 for criteria. Does not apply to EPTDS WQP monitoring.

Table 1: Lead and Copper Tap and WQP Tap Monitoring

Size Category	System Size	Number of Pb/Cu Tap Sample Sites ³		Number of WQP Tap Sample Sites ⁴	
		Standard	Reduced	Standard	Reduced
Large	> 100K	100	50	25	10
	50,001 - 100K	60	30	10	7
Medium	10,001 - 50K	60	30	10	7
	3,301 - 10K	40	20	3	3
Small	501 - 3,300	20	10	2	2
	101 - 500	10	5	1	1
	≤ 100	5	5	1	1

³ With written State approval, PWSs can collect < 5 samples if all taps used for human consumption are sampled.

⁴ Two WQP tap samples are collected at each sampling site.

Table 2: Criteria for Reduced Pb/Cu Tap Monitoring

Annual	<ol style="list-style-type: none"> PWS serves ≤ 50,000 people and is ≤ both ALs for 2 consecutive 6-month monitoring periods; or Any PWS that meets optimal WQPs (OWQPs) and is ≤ Pb AL for 2 consecutive 6-month monitoring periods.
Triennial	<ol style="list-style-type: none"> PWS serves ≤ 50,000 people and is ≤ both ALs for 3 consecutive years of monitoring; or Any PWS that meets OWQP specifications and is ≤ Pb AL for 3 consecutive years of monitoring; or Any PWS with 90th percentile Pb and Cu levels ≤ 0.005 mg/L and ≤ 0.65 mg/L, respectively, for 2 consecutive 6-month monitoring periods (i.e., accelerated reduced Pb/Cu tap monitoring).
Every 9 years	PWS serves ≤ 3,300 people and meets monitoring waiver criteria found at 40 CFR 141.86(g).

Lead Consumer Notice

Within 30 days of learning the results, all systems must provide individual Pb tap results to people who receive water from sites that were sampled, regardless of whether the results exceed the Pb AL, as required by 40 CFR 141.85(d).

Consumer Confidence Report (CCR)

All CWSs, irrespective of their lead levels, must provide an educational statement about lead in drinking water in their CCRs as required by 40 CFR 141.154. Must be in 2008 CCR (due July 1, 2009) if EPA is Primacy Agency, State adopts the rule by reference automatically, or adopts during 2008. Otherwise, this statement is required in the 2009 CCR (due July 1, 2010).

¹This document provides a summary of federal drinking water requirements; to ensure full compliance, please consult the federal regulations at 40 CFR 141 and any approved state requirements.

²The June 1991 LCR was revised with the following Technical Amendments: 56 FR 32112, July 15, 1991; 57 FR 28785, June 29, 1992; 59 FR 33860, June 30, 1994.

It was subsequently revised by: the LCR Minor Revisions, 65 FR 1950, January 12, 2000; and the LCR Short-Term Revisions, 72 FR 57782, October 10, 2007.



For additional information on the LCR

Call the Safe Drinking Water Hotline at 1-800-426-4791; visit the EPA Web site at <http://water.epa.gov/drink>; or contact your State drinking water representative.

Treatment Technique and Sampling Requirements if the AL is Exceeded ⁵	
⁵ Based on 90 th percentile level. Multiply number of valid samples by 0.9 (e.g., 10 samples x 0.9 = 9; thus, use 9 th highest Pb and Cu test result to compare to AL). For 5 samples, average 4 th and 5 th highest results. For < 5 samples, use highest result.	
Water Quality Parameter (WQP)	
Applicability	Refer to page 1.
Parameters	<ul style="list-style-type: none"> pH, alkalinity, calcium (initial only, unless calcium carbonate stabilization is used), conductivity (initial monitoring only), orthophosphate (if inhibitor is phosphate-based), silica (if inhibitor is silicate-based), and temperature (initial monitoring only).
Frequency	<ul style="list-style-type: none"> Systems installing CCT, must conduct follow-up monitoring for 2 consecutive 6-month periods. WQP tap monitoring is conducted every 6 months, EPTDS monitoring increases to every 2 weeks. After follow-up monitoring, State sets OWQP specifications that define optimal CCT.
Reduced Tap Monitoring	<ul style="list-style-type: none"> Collect reduced number of sampling sites (see Table 1) if meet OWQPs for 2 consecutive 6-month periods. Collect reduced number of sampling sites at reduced frequency if meet OWQPs for: <ul style="list-style-type: none"> 6 consecutive 6-month monitoring periods can monitor annually; 3 consecutive years of annual monitoring can monitor triennially.
Public Education (PE)	
Applicability	Systems that exceed the Pb AL (not required if only the Cu AL is exceeded).
Purpose	Educates consumers about lead health effects, sources, and steps to minimize exposure.
Delivery Method	<ul style="list-style-type: none"> CWSs: deliver materials to bill-paying customers and post lead information on water bills, work in concert with local health agencies to reach at-risk populations (children, pregnant woman), deliver to other organizations serving "at-risk" populations, provide press releases, include new outreach activities from list in 40 CFR 141.85(a)(2)(vi), and post to Web site (CWSs serving > 100,000 only). NTNCWSs: posting and distribution to all consumers (can be electronic with State permission). Can apply to CWSs such as hospitals and prisons where population cannot make improvements.
Timing	<ul style="list-style-type: none"> Within 60 days after end of monitoring period in which Pb AL was exceeded if not already delivering PE.⁵ Repeat annually except: water bill inserts - quarterly; press releases - 2x/year, and Web posting - continuous. Can discontinue whenever ≤ Pb AL but must recommence if subsequently exceed Pb AL.
⁵ State may allow extension in some situations. Also, State may require approval of message content prior to delivery.	
Source Water Monitoring and Source Water Treatment (SOWT)	
Applicability	Systems that exceed Pb or Cu AL.
Purpose	Determine contribution from source water to total tap water Pb and Cu levels and need for SOWT.
Timing	<ul style="list-style-type: none"> One set of samples at each EPTDS is due within 6 months of first AL exceedance. System has 24 months to install any required SOWT. State sets maximum permissible levels (MPLs) for Pb and Cu in source water based on initial and follow-up source water monitoring.
Standard	Ground water PWSs monitor once during 3-year compliance periods; surface water PWSs monitor annually.
Reduced	Monitor every 9 years if MPLs are not exceeded during 3 consecutive compliance periods for ground water PWSs or 3 consecutive years for surface water PWSs.
Corrosion Control Treatment (CCT)	
Applicability	<ul style="list-style-type: none"> All large systems except those meeting requirements of 40 CFR 141.81(b)(2) or (b)(3). Medium and small systems that exceed either AL; may stop CCT steps if ≤ both ALs for 2 consecutive 6-month periods but must recommence CCT if subsequently exceed either AL.
Study	<ul style="list-style-type: none"> All large systems except as noted above. If State requires study for small or medium systems, it must be completed within 18 months.
Treatment	<ul style="list-style-type: none"> Once State determines type of CCT to be installed, PWS has 24 months to install. Systems installing CCT must conduct 2 consecutive 6 months of follow-up tap and WQP monitoring.
OWQPs	After follow-up Pb/Cu tap and WQP monitoring, State sets OWQPs. Refer to WQP section above.
Lead Service Line Replacement (LSLR)	
Applicability	<ul style="list-style-type: none"> Systems that continue to exceed the Pb AL after installing CCT and/or SOWT. Can discontinue LSLR whenever ≤ Pb AL in tap samples for 2 consecutive 6-month monitoring periods; must recommence if subsequently exceed.
Monitoring	<ul style="list-style-type: none"> Optional: Sample from LSL to determine if line must be replaced. If all samples are ≤ 0.015 mg/L, line is considered "replaced through testing"; must reconsider these lines if Pb AL is subsequently exceeded. Required: Sample from any LSLs not completely replaced to determine impact on Pb levels.
Replacement	<ul style="list-style-type: none"> Must replace at least 7% of LSLs annually; State can require accelerated schedule. If only portion of LSL is replaced, PWS must: <ul style="list-style-type: none"> Notify customers at least 45 days prior to replacement about potential for increased Pb levels. Collect samples within 72 hours of replacement and provide results within 3 days of receipt.

The Public Notification Rule: A Quick Reference Guide

Overview of the Rule	
Title*	Public Notification (PN) Rule, 65 FR 25982, May 4, 2000.
Purpose	To notify the public of drinking water violations or situations that may pose a risk to public health.
General Description	The PN Rule requires all public water systems (PWSs) to notify their consumers any time a PWS violates a national primary drinking water regulation or has a situation posing a risk to public health. Notices must be provided to persons served (not just billing customers).
Utilities Covered	All PWSs.
Timing and Distribution	Notices must be sent within 24 hours, 30 days, or one year depending on the tier to which the violation is assigned. The clock for notification starts when the PWS learns of the violation.
*This document provides a summary of federal drinking water requirements; to ensure full compliance, please consult the federal regulations at 40 CFR 141 and any approved state requirements.	
Tier 1 (Immediate Notice, Within 24 Hours)	
Tier 1 PN is required to be issued as soon as practical but no later than 24 hours after the PWS learns of the violation or situation including:	
<ul style="list-style-type: none"> ► Distribution system sample violation when fecal coliform or <i>E. coli</i> are present; failure to test for fecal coliform or <i>E. coli</i> after initial total coliform distribution system sample tests positive. ► Nitrate, nitrite, or total nitrate and nitrite maximum contaminant level (MCL) violation; failure to take confirmation sample. ► Special notice for noncommunity water systems (NCWSs) with nitrate exceedances between 10 mg/L and 20 mg/L, where system is allowed to exceed 10 mg/L by primacy agency. ► Chlorine dioxide maximum residual disinfectant level (MRDL) violation when one or more of the samples taken in the distribution system exceeds the MRDL on the day after a chlorine dioxide measurement taken at the entrance to the distribution system exceeds the MRDL, or when required samples are not taken in the distribution system. ► Exceedance of maximum allowable turbidity level, if elevated to a Tier 1 notice by primacy agency. ► Waterborne disease outbreak or other waterborne emergency. ► Detection of <i>E. coli</i>, enterococci, or coliphage in a ground water source sample. ► Other violations or situations determined by the primacy agency. 	
Tier 2 (Notice as Soon as Practical, Within 30 Days)	
Tier 2 PN is required to be issued as soon as practical or within 30 days. Repeat notice every 3 months until violation or situation is resolved.	
<ul style="list-style-type: none"> ► All MCL, MRDL, and treatment technique violations, except where Tier 1 notice is required. ► Monitoring violations, if elevated to Tier 2 notice by primacy agency. ► Failure to comply with variance and exemption conditions. ► For ground water systems providing 4-log treatment and conducting Ground Water Rule (GWR) compliance monitoring, failure to maintain required treatment for more than 4 hours. ► Failure to take any required corrective action or be in compliance with a corrective action plan for a fecal indicator-positive ground water source sample. ► Failure to take any required corrective action or be in compliance with a corrective action plan for a significant deficiency under the GWR. ► Special public notice for repeated failure to conduct monitoring for <i>Cryptosporidium</i>. 	
Turbidity consultation is required when a PWS has a treatment technique violation resulting from a single exceedance of the maximum allowable turbidity limit or an MCL violation resulting from an exceedance of the 2-day turbidity limit. The PWS must consult their primacy agency within 24 hours. Primacy agencies will then determine whether a Tier 1 PN is necessary. If consultation does not occur within 24 hours, violations are automatically elevated to require Tier 1 PN.	
Tier 3 (Annual Notice)	
Tier 3 PN is required to be issued within 12 months and repeated annually for unresolved violations.	
<ul style="list-style-type: none"> ► All monitoring or testing procedure violations, unless primacy agency elevates to Tier 2, including failure to conduct benchmarking and profiling (surface water systems) and failure to develop a monitoring plan (disinfecting systems). ► Operating under a variance and exemption. ► Special public notice for availability of unregulated contaminant monitoring results. ► Special public notice for fluoride secondary maximum contaminant level (SMCL) exceedance. 	

For additional information
on the PN Rule

Call the Safe Drinking
Water Hotline at 1-800-
426-4791; visit the EPA
Web site at <http://water.epa.gov/drink/>; or contact
your state or local primacy
agency's drinking water
representative. Log onto
the PNWriter Web site to
use EPA's templates at
www.PNWriter.com.

Ten Required Elements of a Public Notice

Unless otherwise specified in the regulations,* each notice must contain:

1. Description of the violation or situation, including the contaminant(s) of concern, and (as applicable) the contaminant level(s).
2. When the violation or situation occurred (i.e., date the sample was collected or was supposed to be collected).
3. Any potential adverse health effects from drinking the water and standard language regarding the violation or situation. (For MCL, MRDL, treatment technique violations, or violations of the conditions of a variance or exemption, use health effects language from Appendix B of the PN Rule. For monitoring and testing procedure violations, use the standard monitoring language below.)
4. The population at risk, including subpopulations that may be particularly vulnerable if exposed to the contaminant in their drinking water.
5. Whether alternate water supplies should be used.
6. Actions consumers should take, including when they should seek medical help, if known.
7. What the PWS is doing to correct the violation or situation.
8. When the PWS expects to return to compliance or resolve the situation.
9. The name, business address, and phone number or those of a designee of the PWS as a source of additional information concerning the notice.
10. A statement (see standard distribution language below) encouraging notice recipients to distribute the notice to others, where applicable.

* These elements do not apply to notices for fluoride SMCL exceedances, availability of unregulated contaminant monitoring data, and operation under a variance or exemption. Content requirements for these notices are specified in the PN Rule.

Standard Language:

Standard Monitoring Language: We are required to monitor your drinking water for specific contaminants on a regular basis. Results of regular monitoring are an indicator of whether or not our drinking water meets health standards. During [period] we [did not monitor or test/did not complete all monitoring or testing] for [contaminant(s)], and therefore cannot be sure of the quality of the drinking water during that time.

Standard Distribution Language: Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

Multilingual Requirements

- Where the PWS serves a large proportion of non-English speakers, the PWS must provide information in the appropriate language(s) on the importance of the notice or on how to get assistance or a translated copy.

Presentation and Distribution

- The Tier 1 PN must be issued via radio, TV, hand delivery, posting, or other method specified by the primacy agency to reach all persons served. PWSs must also initiate consultation with the primacy agency within 24 hours. Primacy agency may establish additional requirements during consultation.
- The Tier 2 and Tier 3 PNs must be issued by Community Water Systems (CWSs) via mail or direct delivery and by NCWSs via posting, direct delivery, or mail. Primacy agencies may permit alternate methods. All PWSs must use additional delivery methods reasonably calculated to reach other consumers not notified by the first method.*
- Notices for individual violations can be combined into an annual notice (including the Consumer Confidence Report [CCR], if PN requirements can still be met).
- Each PN:
 - Must be displayed in a conspicuous way.
 - Must not include overly technical language or very small print.
 - Must not be formatted in a way that defeats the purpose of the notice.
 - Must not include language that nullifies the purpose of the notice.
- If the notice is posted, it must remain in place for as long as the violation or situation persists, but in no case for less than seven days, even if the violation or situation is resolved.

*PWSs should check with their primacy agency to determine the most appropriate delivery methods.

Notices to New Customers

- All new billing units and customers must be notified of ongoing violations or situations requiring PN.

Reporting and Recordkeeping

- PWSs have 10 days to send a certification of compliance and a copy of the completed notice to the primacy agency.
- PWS and primacy agency must keep notices on file for 3 years.

The Required Elements of a Public Notice

2. When the violation occurred →	<p align="center">IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER</p> <p align="center">Tests Showed Presence of Coliform Bacteria</p> <p>The Jonesville Water System routinely monitors for coliform bacteria. During the month of July, 7 percent of our samples tested positive. The standard is that no more than 5 percent of samples may test positive.</p>	← 1. Description of the violation
6. Actions consumers should take →	<p>What should I do?</p> <ul style="list-style-type: none"> • You do not need to boil your water or take other corrective actions. However, if you have specific health concerns, consult your doctor. • You do not need to use an alternate (e.g., bottled) water supply. • People with severely compromised immune systems, infants, pregnant women, and some elderly may be at increased risk. These people should seek advice about drinking water from their health care providers. General guidelines on ways to lessen the risk of infection by microbes are available from EPA's Safe Drinking Water Hotline at 1-800-426-4791. 	← 5. Should alternate water supplies be used
3. Potential adverse health effects →	<p>What does this mean?</p> <p>This is not an emergency. If it had been, you would have been notified immediately. Coliform bacteria are generally not harmful themselves. <i>Coliforms are bacteria which are naturally present in the environment and are used as an indicator that other, potentially-harmful, bacteria may be present. Coliforms were found in more samples than allowed and this was a warning of potential problems.</i></p>	← 4. The population at risk
7. What is being done to correct the violation or situation →	<p>Usually, coliforms are a sign that there could be a problem with the system's treatment or distribution system (pipes). Whenever we detect coliform bacteria in any sample, we do follow-up testing to see if other bacteria of greater concern, such as fecal coliform or <i>E. coli</i>, are present. We did not find any of these bacteria in our subsequent testing.</p>	
10. Required distribution language →	<p>What was done?</p> <p>We took additional samples for coliform bacteria which all came back negative. As an added precaution, we chlorinated and flushed the pipes in the distribution system to make sure bacteria were eliminated. This situation is now resolved.</p> <p>For more information, or to learn more about protecting your drinking water please contact John Jones at (502) 555-1212.</p> <p><i>Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.</i></p> <p>This is being sent by the Jonesville Water System.</p> <p align="right">State Water System ID#1234567. Date Distributed: 8/8/09</p>	← 8. When the system expects to return to compliance
		← 9. Phone number for more information

Revised Total Coliform Rule: A Quick Reference Guide

Overview of the Rule

Title*	Revised Total Coliform Rule (RTCR) 78 FR 10269, February 13, 2013, Vol. 78, No. 30
Purpose	Increase public health protection through the reduction of potential pathways of entry for fecal contamination into distribution systems.
General Description	The RTCR establishes a maximum contaminant level (MCL) for <i>E. coli</i> and uses <i>E. coli</i> and total coliforms to initiate a "find and fix" approach to address fecal contamination that could enter into the distribution system. It requires public water systems (PWSs) to perform assessments to identify sanitary defects and subsequently take action to correct them.
Utilities Covered	The RTCR applies to all PWSs.

* This document provides a summary of federal drinking water requirements; to ensure full compliance, please consult the federal regulations at 40 CFR 141 and any approved state requirements.

Public Health Benefits

Implementation of the RTCR will result in:

- ▶ A decrease in the pathways by which fecal contamination can enter the drinking water distribution system.
- ▶ Reduction in fecal contamination *should* reduce the potential risk from all waterborne pathogens including bacteria, viruses, parasitic protozoa, and their associated illnesses.

Critical Deadlines and Requirements

For Public Water Systems

Before April 1, 2016	<ul style="list-style-type: none"> ▶ PWSs must develop a written sample siting plan that identifies the system's sample collection schedule and all sample sites, including sites for routine and repeat monitoring. ▶ PWSs monitoring quarterly or annually must also identify additional routine monitoring sites in their sample siting plans. ▶ Sample siting plans are subject to state review and revision.
Beginning April 1, 2016	PWSs must comply with the RTCR requirements unless the state selects an earlier implementation date.

For State Drinking Water Agencies

By February 13, 2015	<p>State submits final primacy program revision package to the EPA Region, including:</p> <ul style="list-style-type: none"> ▶ Adopted State Regulations. ▶ Regulation Crosswalk. ▶ 40 CFR 142.10 Primacy Update Checklist. ▶ 40 CFR 142.14 and 142.15 Reporting and Recordkeeping. ▶ 40 CFR 142.16 Special Primacy Requirements. ▶ Attorney General's Enforceability Certification. <p>NOTE: EPA regulations allow states until February 13, 2015, for this submittal. An extension of up to 2 years may be requested by the state.</p>
Before February 13, 2015	<p>State must submit a primacy program revision extension request if it does not plan to submit the final primacy program revision package by February 13, 2015. The state extension request is submitted to the EPA Region including all of the information required in 40 CFR 142.12(b):</p> <ul style="list-style-type: none"> ▶ A schedule (not to exceed 2 years) for the submission of the final primacy program revision package. ▶ Justification that meets the federal requirements for an extension request. ▶ Confirmation that the state is implementing the RTCR within its scope of its current authorities and capabilities. ▶ An approved workload agreement with the EPA Region.
No later than February 13, 2017	For states with an approved extension, submit complete and final program revision package by the agreed upon extension date.

What are the Major Provisions?

Routine Sampling Requirements

- ▶ Total coliform samples must be collected by PWSs at sites which are representative of water quality throughout the distribution system according to a written sample siting plan subject to state review and revision.
- ▶ For PWSs collecting more than one sample per month, collect total coliform samples at regular intervals throughout the month, except that ground water systems serving 4,900 or fewer people may collect all required samples on a single day if the samples are taken from different sites.



Routine Sampling Requirements (cont.)	
<ul style="list-style-type: none"> ▶ Each total coliform-positive (TC+) routine sample must be tested for the presence of <i>E. coli</i>. ▶ If any TC+ sample is also <i>E. coli</i>-positive (EC+), then the EC+ sample result must be reported to the state by the end of the day that the PWS is notified. ▶ If any routine sample is TC+, repeat samples are required. <ul style="list-style-type: none"> – PWSs on quarterly or annual monitoring must take a minimum of three additional routine samples (known as additional routine monitoring) the month following a TC+ routine or repeat sample. ▶ Reduced monitoring may be available for PWSs using only ground water and serving 1,000 or fewer persons that meet certain additional PWS criteria. 	
Repeat Sampling Requirements	
Within 24 hours of learning of a TC+ routine sample result, at least 3 repeat samples must be collected and analyzed for total coliform:	<ul style="list-style-type: none"> ▶ One repeat sample must be collected from the same tap as the original sample. ▶ One repeat sample must be collected from within five service connections upstream. ▶ One repeat sample must be collected from within five service connections downstream. ▶ The PWS may propose alternative repeat monitoring locations that are expected to better represent pathways of contamination into the distribution system.
If one or more repeat sample is TC+:	<ul style="list-style-type: none"> ▶ The TC+ sample must be analyzed for the presence of <i>E. coli</i>. ▶ If any repeat TC+ sample is also EC+, then the EC+ sample result must be reported to the state by the end of the day that the PWS is notified. ▶ The PWS must collect another set of repeat samples, unless an assessment has been triggered and the PWS has notified the state.
Assessments and Corrective Action	
<p>The RTRC requires PWSs that have an indication of coliform contamination (e.g., as a result of TC+ samples, <i>E. coli</i> MCL violations, performance failure) to assess the problem and take corrective action. There are two levels of assessments (i.e., Level 1 and Level 2) based on the severity or frequency of the problem.</p>	
Purpose of Level 1 and Level 2 Assessments	<p>To find sanitary defects at the PWS including:</p> <ul style="list-style-type: none"> ▶ Sanitary defects that could provide a pathway of entry for microbial contamination, or ▶ Sanitary defects that indicate failure (existing or potential) of protective barriers against microbial contamination. <p><i>Guidance on how to conduct Level 1 and Level 2 Assessments and how to correct sanitary defects found during the Assessments can be found at:</i> http://water.epa.gov/lawsregs/rulesregs/sdwa/tcr/regulation_revisions.cfm</p>
Deadline for Completing Corrective Actions	<p>When sanitary defects are identified during a Level 1 or Level 2 Assessment, they should be corrected as soon as possible to protect public health. The PWS must complete corrective actions by one of the following timeframes:</p> <ul style="list-style-type: none"> ▶ No later than the time the assessment form is submitted to the state, which must be within 30 days of triggering the assessment, or ▶ Within state-approved timeframe which was proposed in the assessment form.
Level 1 Assessments	
Conducting Level 1 Assessments	<ul style="list-style-type: none"> ▶ Performed by the PWS owner or operator each time a Level 1 Assessment is triggered. ▶ Upon trigger of a Level 1 Assessment, the Level 1 Assessment form must be submitted within 30 days to the state.
Level 1 Assessment Triggers	<p>Level 1 Assessment is triggered if any one of the following occurs:</p> <ul style="list-style-type: none"> ▶ A PWS collecting fewer than 40 samples per month has 2 or more TC+ routine/repeat samples in the same month. ▶ A PWS collecting at least 40 samples per month has greater than 5.0 percent of the routine/repeat samples in the same month that are TC+. ▶ A PWS fails to take every required repeat sample after any single TC+ sample.
Level 2 Assessments	
Conducting Level 2 Assessments	<ul style="list-style-type: none"> ▶ Performed by the state or state-approved entity each time a Level 2 Assessment is triggered. ▶ The PWS is responsible for ensuring that the Level 2 Assessment is conducted regardless of the entity conducting the Level 2 Assessment. ▶ Upon trigger of a Level 2 Assessment, the Level 2 Assessment form must be submitted within 30 days to the state.
Level 2 Assessment Triggers	<p>Level 2 Assessment is triggered if any one of the following occurs:</p> <ul style="list-style-type: none"> ▶ A PWS incurs an <i>E. coli</i> MCL violation. ▶ A PWS has a second Level 1 Assessment within a rolling 12-month period. ▶ A PWS on state-approved annual monitoring has a Level 1 Assessment trigger in 2 consecutive years.



For additional information on the RTCR:

Call the Safe Drinking Water Hotline at 1-800-426-4791; visit the EPA website at http://water.epa.gov/lawsregs/rulesregs/sdwa/tcr/regulation_revisions.cfm; or contact your state drinking water representative.

Seasonal System Provisions

The RTCR defines seasonal systems and specifies additional requirements for these types of PWSs:

- A seasonal system is defined as a non-community water system that is not operating as a PWS on a year-round basis and starts up and shuts down at the beginning and end of each operating season.

Start-up Procedures for Seasonal Systems	<p>At the beginning of each operating period, before serving water to the public, seasonal water systems must:</p> <ul style="list-style-type: none"> ► Conduct state-approved start-up procedures. ► Certify completion of state-approved start-up procedures. ► An exemption from conducting state-approved start-up procedures may be available for seasonal systems that maintain pressure throughout the distribution system during non-operating periods.
	<p>Examples of state-approved start-up procedures, which need to be completed prior to serving water to the public, may include one or more of the following:</p> <ul style="list-style-type: none"> ► Disinfection. ► Distribution system flushing. ► Sampling for total coliform and <i>E. coli</i>. ► Site visit by state. ► Verification that any current or historical sanitary defects have been corrected.
Routine Monitoring for Seasonal Systems	<ul style="list-style-type: none"> ► The baseline monitoring frequency for seasonal systems is monthly. ► A reduced monitoring frequency may be available for seasonal systems that use ground water only and serve fewer than 1,000 persons.

Other Provisions for the State Drinking Water Agency

Special Monitoring Evaluation	<p>The state must perform a special monitoring evaluation at all ground water systems serving 1,000 or fewer persons during each sanitary survey to review the status of the PWS and to determine whether the sample sites and monitoring schedule need to be modified.</p>
--------------------------------------	---

Major Violations

E. coli MCL Violation	A PWS will receive an <i>E. coli</i> MCL violation when there is any combination of an EC+ sample result with a routine/repeat TC+ or EC+ sample result:	
	E. coli MCL Violation Occurs with the Following Sample Result Combination	
	Routine	Repeat
	EC+	TC+
	EC+	Any missing sample
	EC+	EC+
	TC+	EC+
	TC+	TC+ (but no <i>E. coli</i> analysis)
Treatment Technique Violation	A PWS will receive a Treatment Technique violation when any of the following occur: ▶ Failure to conduct a Level 1 or Level 2 Assessment within 30 days of a trigger. ▶ Failure to correct all sanitary defects from a Level 1 or Level 2 Assessment within 30 days of a trigger or in accordance with the state-approved timeframe. ▶ Failure of a seasonal system to complete state-approved start-up procedures prior to serving water to the public.	

Key Points for Public Water Systems to Remember

Find and correct sanitary defects as soon as you become aware of them.

- This can help reduce *E. coli* MCL violations, which trigger a Level 2 Assessment.
- This can help reduce TC+ sample results, which may trigger a Level 1 Assessment.

Make sure to collect all routine and repeat samples as required.

- Timely and correct monitoring can help reduce triggering a Level 1 or Level 2 Assessment because:
 - Failure to conduct repeat monitoring triggers a Level 1 Assessment.
 - A Level 1 Assessment triggered twice within a certain timeframe triggers a Level 2 Assessment.

Record Keeping Rules: A Quick Reference Guide

Introduction

<i>Purpose</i>	This Guide will help you better understand:
	<ul style="list-style-type: none"> • What records you are required to keep. • The types of system information and additional records you should keep. • How long this information should be retained to maintain a comprehensive history of your public water system (PWS). • The benefits of record keeping. • How to keep your records secure.
<i>Target Audience</i>	This guide is intended for owners and operators of all PWSs serving fewer than 10,000 persons.

Benefits of Record Keeping

Record keeping has many benefits and can help you improve the operation and management of your system. Some benefits of recordkeeping are:

- Records are a simple, easy, and cost-effective management tool.
- Complete, well-organized records can help ensure proper system operation and maintenance of facilities and equipment, helping facilities run more efficiently.
- Accurate records can help to educate new staff, guide all staff in recognizing and diagnosing problems, and provide possible solutions.
- Records can help resolve customer complaints.
- Records document changes that occur in water use, water quality, and water availability.
- Records can help facilitate communication with customers, regulators, and decision makers.
- Financial records can help determine if revenues are covering costs, help plan for the future, and assist in compiling information for required reports.

General Record Keeping Requirements¹

<i>All PWSs Must Keep Records of</i>	<i>Frequency</i>
<ul style="list-style-type: none"> • Actions taken by your system to correct violations of primary drinking water regulations (40 Code of Federal Regulations [CFR] 141.33). • Public notices that your system issues (40 CFR 141.33). 	At least 3 years
<ul style="list-style-type: none"> • Microbiological and turbidity analyses (40 CFR 141.33).² You may maintain actual laboratory results or a summary of these results. (See 40 CFR 141.33 for specific requirements.) Groundwater systems may not be required to keep turbidity records. • Variances or exemptions (40 CFR 141.33). 	At least 5 years
<ul style="list-style-type: none"> • Chemical analyses (e.g., disinfectant residuals; disinfection byproducts; nitrate/nitrite; radionuclides; inorganic, volatile organic, and synthetic organic compounds)² (40 CFR 141.33). You may maintain actual laboratory results or a summary of these results. (See 40 CFR 141.33 for specific requirements.) • Sanitary surveys and written reports and summaries of sanitary surveys (40 CFR 141.33). 	At least 10 years

¹ States may adopt more stringent record keeping requirements. Check with your state to determine if your system is subject to additional state requirements.

² These requirements may not apply if your system purchases its drinking water and provides no additional treatment. Contact your state for more information.

In addition to the requirements listed on the previous page, some Rules have more extensive record keeping requirements. These requirements and the systems to which they apply are listed below.

Additional Rule Specific Record Keeping Requirements			
Rule	If You Are	You Must Keep	Frequency
<i>Public Notification Rule</i>	A PWS	Any public notification issued (40 CFR 141.33(e))	At least 3 years
<i>Consumer Confidence Rule</i>	A community water system (CWS)	Consumer Confidence Reports (40 CFR 141.155(h))	At least 3 years
<i>Lead and Copper Rule</i>	A CWS or nontransient noncommunity water system (NTNCWS) that has had a lead action level exceedance (ALE)	Records of Public Education for a lead ALE (40 CFR 141.91)	At least 12 years
	A CWS or NTNCWS	Records of all lead and copper results, including water quality parameters, source water sampling results, corrosion control recommendations and studies, public education materials, state determinations, schedules, letters, and evaluations (40 CFR 141.91)	At least 12 years
<i>Phase II/V Rules</i>	No additional rule specific record keeping requirements.		
<i>Stage 1 Disinfectants and Disinfection Byproducts Rule (Stage 1 DBPR)</i>	A CWS or NTNCWS that adds a disinfectant during any part of the treatment process or a TNCWS using chlorine dioxide	Stage 1 DBPR monitoring plans (40 CFR 141.33(f))	At least 10 years
<i>Stage 2 Disinfectants and Disinfection Byproducts Rule (Stage 2 DBPR)</i>	A CWS or NTNCWS that adds and/or delivers water treated with a primary or residual disinfectant other than ultraviolet light	Stage 2 DBPR (Subpart V) monitoring plans and analytical results (40 CFR 141.629(b))	At least 10 years
<i>Surface Water Treatment Rule</i>	No additional rule specific record keeping requirements.		
<i>Interim Enhanced Surface Water Treatment Rule</i>	This rule is not covered by this Quick Reference Guide because it applies to systems serving greater than 10,000 persons.		
<i>Long Term 1 Enhanced Surface Water Treatment Rule (LT1ESWTR)</i>	A PWS using surface water or groundwater under the direct influence of surface water (GWUDI) sources	Results from disinfection profiling and benchmarking (including raw data and analysis), if you were required to develop a disinfection profile and benchmark (40 CFR 141.571)	Indefinitely
	A PWS using surface water or GWUDI sources and using conventional or direct filtration	Individual filter monitoring results (40 CFR 141.571)	At least 3 years

In addition to the requirements listed on the first page, some Rules have more extensive record keeping requirements. These requirements and the systems to which they apply are listed below.

Additional Rule Specific Record Keeping Requirements (continued)

Rule	If You Are	You Must Keep	Frequency
<i>Long Term 2 Enhanced Surface Water Treatment Rule (LT2ESWTR)</i>	A subpart H PWS supplied by surface water or GWUDI sources	Results from initial source water monitoring and the second round of source water monitoring	At least 3 years after bin classification for filtered systems and after determination of mean <i>Crypto</i> level for unfiltered systems
		OR	OR
		Notification to the state that you will not conduct source water monitoring under the LT2ESWTR because your system meets the criteria under 40 CFR 141.701(d)	At least 3 years
		Results of treatment monitoring associated with microbial toolbox options and uncovered finished water reservoirs required under the LT2ESWTR, if applicable (40 CFR 141.722)	At least 3 years
<i>Filter Backwash Recycling Rule</i>	A PWS that recycles spent filter backwash water, thickener supernatant, or liquids from dewatering processes	A copy of the recycle notification and information submitted to the state (40 CFR 141.76(d))	Indefinitely
		A list of all recycle flows and the frequency with which they are returned (40 CFR 141.76(d))	Indefinitely
		Average and maximum backwash flow rate through the filters (40 CFR 141.76(d))	Indefinitely
		Average and maximum duration of the filter backwash process in minutes (40 CFR 141.76(d))	Indefinitely
		A typical filter run length and a written summary of how filter run length is determined (40 CFR 141.76(d))	Indefinitely
		The type of treatment provided for recycle flow (40 CFR 141.76(d))	Indefinitely
		If applicable, data on the physical dimensions of the treatment and/or equalization units, typical and maximum hydraulic loading rates, type of treatment chemicals used and average dose and frequency of use, and the frequency at which solids are removed (40 CFR 141.76(d))	Indefinitely

What Additional Records Should My System Keep on File?

Records you may want to keep include:

- Information on system infrastructure (e.g., up-to-date as built engineering drawings, maps of valve and hydrant locations, pipe sizes and locations, permits, etc.).
- Equipment purchase and repair records.
- Operations and routine maintenance log sheets.
- Locations and dates of leak repairs.
- Records related to water treatment, including filter backwash logs, turbidity readings that are taken in addition to those required by regulation, coagulation records, and corrosivity control records.
- Records of chemical purchases.
- Records on source production, including static and pumping water levels, flow, and water use.
- Records of customer complaints, reason for the complaints, findings, and resolution.
- Public meeting and board meeting minutes.
- Records of operator certifications.
- Correspondence with regulators.
- Meter reading reports.
- Financial information, including budgets and customer billing records.

Contact your state privacy agency for additional information on other records your system should keep on file.

Issues to Consider About the Generation and Storage of Records

<i>Records Security</i>	<ul style="list-style-type: none"> • Limit access to sensitive information to authorized individuals, but make it available to employees who may need it. • Keep hard copy sensitive information locked and ensure that only authorized personnel have access. • Install and maintain firewalls on network computers, or ensure that computers with sensitive information are not connected to a network or the internet. • Install and regularly run virus scans on networks and individual computers. • Use passwords to control access to data. • Install and maintain a back-up power supply so that information may be accessed during a power failure. • Maintain a back-up of sensitive electronic information in the event of an emergency. Also keep copies of sensitive hard copy information. Store both electronic and hard copy duplicates in a secure off-site location.
<i>Record Retention and Destruction Processes</i>	<ul style="list-style-type: none"> • Develop a hard copy or electronic filing system to ensure efficient access to data. • Ensure that there is a satisfactory way to destroy electronic and hard copy files that contain sensitive information (e.g., shred paper copies, erase old hard drives, and destroy other electronic media).

For additional information:

Call the Safe Drinking Water Hotline at 1-800-426-4791, visit the EPA Web site at www.epa.gov/safewater/, or contact your state drinking water representative.



FACT SHEET FOR DEVELOPING AND MAINTAINING A SERVICE LINE INVENTORY

There is no safe level of lead exposure. EPA will continue to strengthen actions to protect communities from lead in drinking water. This guidance alongside regulatory improvements, infrastructure investments like the \$15 billion provided by the Bipartisan Infrastructure Law for identifying and replacing lead service lines (LSLs), and other actions, are significant steps towards replacing 100% of LSLs across the country.

Service line inventories are the foundation from which water systems can take action to address LSLs. Establishing an inventory of service line materials and identifying the location of LSLs are key steps in getting them replaced. A comprehensive and accurate inventory allows you to publicly track progress on LSL identification and replacement, engaging the community and enhancing transparency. In addition, a comprehensive and accurate inventory can help all systems by supporting asset management programs and customer communications.

WHO CAN BENEFIT FROM THIS FACT SHEET

All community water systems (CWSs) and non-transient non-community water systems (NTNCWSs) must submit an initial inventory to their state or primacy agency by **October 16, 2024**. If you are a CWS or NTNCWS, this fact sheet can help you understand your requirements and prepare your inventory.

WHAT INFORMATION DOES IT CONTAIN?

This fact sheet provides an overview of EPA's requirements for developing an initial inventory. It also contains a summary of EPA recommendations. For more details, refer to the full guidance for developing and maintaining a service line inventory, available online here: <https://www.epa.gov/ground-water-and-drinking-water/revised-lead-and-copper-rule>.

HOW IS THIS FACT SHEET ORGANIZED?



SECTION 1

Required inventory elements and definitions



SECTION 2

Inventory planning



SECTION 3

Records review



SECTION 4

Service line investigations



SECTION 5

Sharing inventory information with the public



SECTION 6

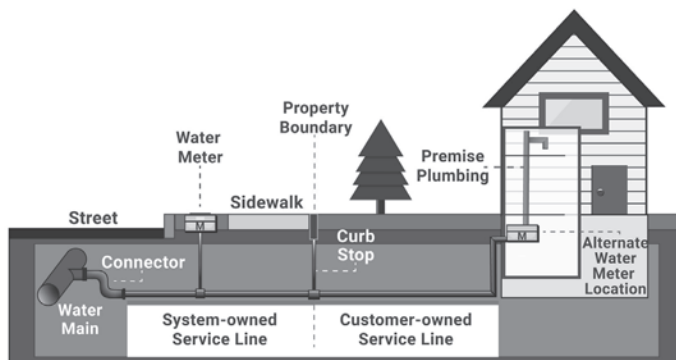
Information for systems with only non-lead service lines



SECTION 1

REQUIRED INVENTORY ELEMENTS AND DEFINITIONS

Your inventory **must** include all service lines, regardless of the actual or intended use. You must classify the system- and customer-owned portions separately where ownership is split (see example pictured).



You must classify service lines using one of the four definitions below.

Lead: A portion of the pipe that is made of lead, which connects the water main to the building inlet.

Galvanized Requiring Replacement (GRR): A galvanized service line that is or ever was downstream of an LSL or is currently downstream of an unknown service line.

Non-Lead: The service line is determined not to be lead or GRR through an evidence-based record, method, or technique.

Unknown: The service line material is not known to be a lead, GRR, or non-lead, such as where there is no documented evidence supporting material classification.

EPA recommends you track additional information in your inventory, such as pipe diameter and installation date, source of material information, actual material of non-lead lines, and other lead sources (*e.g.*, lead goosenecks and solder).





SECTION 3

RECORDS REVIEW

You **must** review the following to prepare your initial inventory:

- Previous materials evaluation. Specifically, you must review the materials evaluation you performed to identify lead and galvanized iron or steel under the original Lead and Copper Rule.
- All construction and plumbing codes, permits, and existing records or other documentation that indicates the service line materials used to connect structures to the distribution system.
- All water system records, including distribution system maps and drawings, historical records on each service connection, meter installation records, historical capital improvement or master plans, and standard operating procedures.
- All inspections and records of the distribution system that indicate the material composition of the service connections that connect a structure to the distribution system.
- Any resource, information, or investigation method provided by or required by the state or primacy agency to develop your initial inventory.

Records reviewed previously need not be reviewed again.

73481

645 E. Maple St.

Service RECORD

230

18" x 8" x 5' L.L. at 18" x 18"

11" x 11" x 2' L.L. at 11" x 11"

22" at 22"

101 East 1st Ave

114" x 26" x 1.1" at Summit St.

12" x 11" x 5' L.L. at 1st Ave

North Well

Remarks

Main Size 6" Dia Size 3/4" Pipe Length 26' Kind Lead

Date Reviewed 4/14/14

Reviewed

LSIs identified

Excerpt from Exhibit 4-4 of the full inventory guidance



SECTION 4

SERVICE LINE INVESTIGATIONS

You can use investigative methods to classify service line materials as long as the methods are approved by the state or primacy agency. These methods could also be used to verify water system records. Investigative methods described in the full guidance include visual inspection by the customer and/or system personnel, water quality sampling, excavation, and predictive modeling.

The full guidance provides information on each method and possible approaches for prioritizing investigations, such as:

- Consider vulnerable or environmental justice populations.
- Target areas with the most unknowns.
- Target service lines that are most likely lead, especially in tandem with LSLR.
- Target areas where LSLR is occurring.



PROTECT YOUR TAP
a quick check for lead

EPA developed the Protect Your Tap online step-by-step guide to help customers identify LSLs in their home, available online.

<https://www.epa.gov/ground-water-and-drinking-water/protect-your-tap-quick-check-lead-0>



Excerpt from page 5-13 of the full inventory guidance



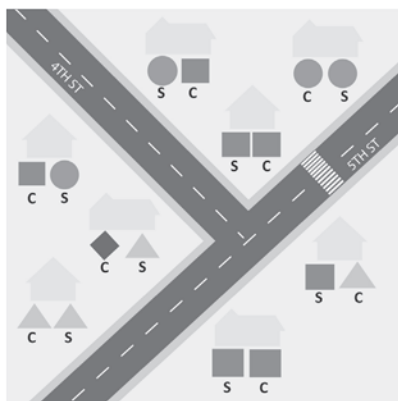
SECTION 5

SHARING INVENTORY INFORMATION WITH THE PUBLIC

At a minimum, you **must** make publicly available a location identifier (*e.g.*, street address, intersection, or landmark) for each LSL and GRR service line. EPA recommends that you:

- Provide a location identifier for every service line.
- Consider using a street address as the location identifier.
- Include information on steps that consumers served by LSLs can take to reduce exposure to lead.

If you serve more than 50,000 people, you must provide your inventory online. Many water systems have developed simple or web-based maps to present their service line inventory, share information with the public, and inform their LSLR program.



LEGEND

C = Customer-owned

S = System-owned



If you have lead, GRR, or unknown services lines, you must provide notification to persons served by these lines within 30 days after completing the initial inventory. If you are a CWS, you must also include instructions on how to access the inventory in your Consumer Confidence Report.

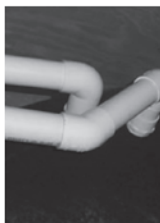


SECTION 6

INFORMATION FOR SYSTEMS WITH ONLY NON-LEAD SERVICE LINES

This section is for systems that can demonstrate through evidence-based records, methods, or techniques that all service lines are non-lead, including both the system- and customer-owned portions.

Examples of Non-Lead Materials



Plastic



Copper



Galvanized pipe*

*Only if the galvanized pipe was determined to have never been downstream of an LSL

DO I STILL NEED TO SUBMIT MY INITIAL INVENTORY IF ALL SERVICE LINES ARE NON-LEAD?

Yes, all CWSs and NTNCWSs must submit an initial inventory to their state or primacy agency by **October 16, 2024**.

WHAT ARE MY REQUIREMENTS FOR DEVELOPING THE INITIAL INVENTORY?

The requirements for developing an initial inventory are the same for systems with all non-lead service lines as they are for those with LSLs, GRRs, and/or unknowns. Under the LCRR, you must review previous materials evaluation, construction and plumbing codes/records, water system records, distribution system inspections and records, and state or primacy agency specified information.



SECTION 6

INFORMATION FOR SYSTEMS WITH ONLY NON-LEAD SERVICE LINES (CONTD.)



DO I NEED TO MAKE MY INVENTORY PUBLICLY AVAILABLE?

You have the option of (1) making the inventory publicly available, or (2) providing a written statement that your system has no LSLs, GRRs, or lead status unknown service lines, and a general description of methods used to make the determination.



WHAT IF I DISCOVER AN LSL OR GRR AFTER I SUBMIT MY INITIAL INVENTORY?

Even when all service lines have been classified as non-lead, EPA recognizes that a lead or GRR service line may subsequently be found. If this happens, you must:



- Notify your state within 30 days, and
- Prepare an updated inventory on a schedule established by your state.



Although not required, EPA recommends that you replace the lead or GRR service line as soon as possible and investigate when it was installed and who installed it. You should consider whether or not the discovery was an isolated event or a potential indicator of additional lead or GRR service lines in your system. If the latter, EPA recommends that you work with your state or primacy agency to determine which service lines should be reclassified as unknown and develop a plan for field investigations.



ADDITIONAL RESOURCES

For a copy of the full guidance, spreadsheet template, other fact sheets, and a link to EPA's inventory webinar, visit <https://www.epa.gov/ground-water-and-drinking-water/revised-lead-and-copper-rule>

Looking for ways to fund the development of your inventory? See EPA's LSLR funding page at <https://www.epa.gov/ground-water-and-drinking-water/funding-lead-service-line-replacement>



JANUARY

MO	TU	WE	TH	FR	SA	SU
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FEBRUARY

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OCTOBER

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NOVEMBER

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DECEMBER

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